

MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 13 September 2023 at the Grassmoor Community Centre.

PRESENT

Councillor A H Booker (in the Chair)

Councillors M Durrant, J Hartshorne, L Hartshorne, V Lievesley, V Poole and J Wood.

County Councillors C Cupit and J Woolley.

PUBLIC PARTICIPATION

A representative of Grassmoor Cricket Club attended the meeting to express concern over the current arrangements for preparing cricket wickets and cutting the outfield. The Clerk agreed to arrange a meeting between representatives of the Cricket Club and Lee's Garden Services in order to find a solution to the issues. (See also Minute no. 90/23).

POLICE/PARISH LIAISON

There were no matters in public participation to report.

COUNTY COUNCIL MATTERS

Councillors Cupit reported that she was happy to purchase two grit bins for the Harron estate provided that the Parish Council agreed to cover the on-going filling costs (See also minute no. 101/23). Councillor Cupit would liaise with Harron Homes and the County Council to identify the most appropriate locations for the grit bins.

Councillor Woolley reported that he was continuing to chase the County Council regarding the condition of the pavements between New Street and Chapman Lane. Councillor Woolley was asked to look into the problem of potholes on Cross Street and MacDonald Close.

DISTRICT COUNCIL MATTERS

Councillors Durrant and L Hartshorne reported that the District Council were looking at reviewing the Local Plan which included a target to build 300 new homes per year.

It was noted that the deadline for the Parish Council to adopt a Neighbourhood Plan was June 2025

Reference was made to a planning application for the change of use of part of 188 North Wingfield Road to become a new crisis house and safe haven. (See also Minute no. 105/23).

82/23 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillor P J Hemsley.

83/23 DECLARATION OF MEMBERS INTERESTS

Councillors L Hartshorne, V Poole and J Wood declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 88/23 refers). Councillor V Lievesley declared a personal interest in the same item as an employee of the Community Centre.

Councillors A H Booker and J Hartshorne declared pecuniary interests in the item relating to Grassmoor Community Pavilion as members of the Pavilion Operational Management Group (Minute no. 89/23 refers).

Councillor L Hartshorne declared a personal interest in the item relating Planning Matters as Chair of the District Council Planning Committee (Minute no. 105/23 refers).

84/23 MINUTES RESOLVED that the non-exempt Minutes of the meeting of the Parish Council held on 12 July 2023 be confirmed as a correct record and signed by the Chair.

85/23 ACCOUNTS FOR PAYMENT

The Responsible Financial Officer presented for information, details of receipts and payments to 31 August 2023 which showed an overall balance of £127,578.25. The bank reconciliation had been circulated to every member by email.

It was agreed that payments be authorised as detailed below:

| Date | Details | Payment Method | TOTAL | VAT Inputs |
|-------------|--|-----------------------|--------------|-------------------|
| 13.07.23 | Business Stream - Pavilion waste water | 47DD | £21.39 | £0.00 |
| 23.07.23 | R Ackrill - Lighting column stickers | 48BACS | £24.00 | £0.00 |
| 24.07.23 | Westwood Security Shutters Ltd | 49BACS | £420.00 | £70.00 |
| 31.07.23 | Staff Salaries - July | 50BACS | £2,544.37 | £0.00 |
| 31.07.23 | HMRC - PAYE July | 50BACS | £625.39 | £0.00 |
| 31.07.23 | Lee's Garden Services - Park Maintenance | 51BACS | £1,585.00 | £0.00 |
| 01.08.23 | R Ackrill - Zoom | 52BACS | £15.59 | £2.60 |
| 03.08.23 | BT - Pavilion | 53DD | £98.28 | £16.38 |
| 04.08.23 | PPL/PRS - Pavilion | 54BACS | £314.64 | £52.44 |
| 04.08.23 | GCC - Grant & Room Hire | 55BACS | £3,062.50 | £0.00 |
| 11.08.23 | PWLB- Play Equipment Loan | 56DD | £2,641.09 | £0.00 |
| 07.08.23 | E-on Next - Pavilion | 57DD | £176.58 | £8.41 |
| 11.08.23 | Cathedral - Pavilion Hygiene | 58BACS | £42.12 | £7.02 |
| 21.08.23 | Water Plus - Pavilion | 59DD | £6.80 | £0.00 |
| 21.08.23 | PKF Littlejohn - Audit Fee | 60BACS | £504.00 | £84.00 |
| 23.08.23 | Staff Salaries - August | 61BACS | £2,561.01 | £0.00 |
| 23.08.23 | HMRC - PAYE August | 61BACS | £629.96 | £0.00 |

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|----------|--|--------|-----------|--------|
| 29.08.23 | Business Stream - Pavilion waste water | 62DD | £50.79 | £0.00 |
| 30.08.23 | A Ward - Refuse bags | 63BACS | £10.00 | £1.67 |
| 30.08.23 | R Ackrill - Zoom fee | 64BACS | £15.59 | £2.60 |
| 04.09.23 | Venture Design & Print - Bench plaque | 65BACS | £134.97 | £0.00 |
| 04.09.23 | Gallagher Insurance | 66BACS | £6,161.12 | £0.00 |
| 04.09.23 | R Ackrill - Tree plaques | 67BACS | £404.64 | £0.00 |
| 04.09.23 | TV Licence - Pavilion | DD | £41.00 | £0.00 |
| 04.09.23 | GCC - Grant & Room Hire | 68BACS | £3,032.50 | £0.00 |
| 04.09.23 | BT - Pavilion | 69DD | £98.28 | £16.38 |
| 04.09.23 | Lee's Garden Services - Park Maintenance | 70BACS | £2,550.00 | £0.00 |
| 06.09.23 | E-on Next – Pavilion (August) | 71DD | £161.90 | £7.71 |
| 13.09.23 | Netwise – Domain Support | 72BACS | £420.00 | £70.00 |
| 13.09.23 | Water Plus - Pavilion | 73DD | £9.66 | £0.00 |
| 13.09.23 | NEDDC – Bench Licence | 74BACS | £1.00 | £0.00 |
| 13.09.23 | DUWC - Donation | 75BACS | £500.00 | £0.00 |

The Responsible Financial Officer reported that the Parish Council's External Auditor had approved the accounts for 2022-23 and had no issues to raise. The appropriate notices would be published. The Parish Council thanked the Responsible Financial Officer for his work on the accounts.

RESOLVED to (a) note the report;
(b) agree the bank reconciliation and the summary of receipts and payments to 31 August 2023; and
(c) approve the payment of accounts as detailed above.

86/23 CHAIR'S ANNOUNCEMENTS

It was reported that the Clerk had invited Remedi UK who ran a restorative programme, to attend the October Parish Council meeting to discuss ways in which they could work with the Council. To date a response had not been received.

It was also reported that a complaint had been received regarding the poor condition of the war graves in Hasland Cemetery. The Clerk had reported the issue to the District Council and a response was awaited.

87/23 APPOINTMENT OF PARISH CLERK

As the Parish Council were aware, the Clerk had resigned from his position, giving 3 months' notice. The Clerk and Responsible Financial Officer were of the view that the numbers of hours attributed to the post needed to be increased both to attract suitable candidates and also to more accurately reflect the requirements of the role. It was agreed therefore that the number of hours of the post be increased from 14 to 20 per week. The increase in hours could be accounted for in the budget set at the December meeting.

The Clerk and Responsible Financial Officer were in the process of drawing up a new job description for the post and it was agreed that the post be advertised as soon as possible.

RESOLVED to (a) increase the number of hours of the Parish Clerk role from 14 to 20 per week; and
(b) advertise the post as soon as possible.

88/23 GRASSMOOR COMMUNITY CENTRE

The Clerk reported that Phil Gladders was undertaking electrical safety work at the Centre which was currently overdue. As this work related to the fabric of the building, it was for the Parish Council to cover these costs.

The Clerk reported that Big Local had expressed their appreciation for the waiving of the office space invoice. There had been an issue with other long-term debts which had now been mostly resolved.

The Community Facilities Manager was applying to several different funders to support activities in the Centre including the Toy Library. A revised pricing structure has been produced which looked to remove the various anomalies in charging which had arisen over the years.

A marching band had made a regular booking at the Community Centre on Sundays.

RESOLVED to note the report.

89/23 GRASSMOOR COMMUNITY PAVILION

It was reported that the boiler in the Pavilion was not repairable as the replacement parts were no longer manufactured. Unfortunately, therefore, a new boiler was required which had been costed at £5,371.00. It was agreed that work to replace the boiler be undertaken as soon as possible.

The Cricket Club had also caused a problem with one of the shutters which would cost an estimated £350 to repair. There was a need to ensure that only people who had been shown how to operate the shutters should be permitted to use them in future to avoid future unnecessary costs. All the shutters needed to be serviced.

The Responsible Financial Officer reported that there were still issues with Water Plus therefore an accurate bill for water had not been received. Meter readings had been sent to Eon which they said were not the correct readings. Other meter readings had therefore been sent.

The Clerk reported that he had agreed to arrange a meeting with the organisers of the proposed memorial garden to discuss the arrangements in more detail.

RESOLVED to note the report.

90/23 BARNES PARK AND WINSICK PARK

The Clerk reported that, as detailed in Public Participation, there were issues relating to the preparation of the cricket wicket and also the outfield. The Cricket Club maintained that the wicket and outfield was not being cut sufficiently. Lee's Garden Services was complaining that the Cricket Club were playing on the wickets when they were clearly not fit owing to the weather. The Clerk had agreed to arrange a meeting between the parties to try to resolve the issues.

The Clerk reported that there had again been complaints regarding cricket balls being hit into neighbouring properties. This had arisen partly as a result of the wickets nearest the Durham Avenue properties being used by the senior teams. The Clerk had reminded the Cricket Club and Lee's Garden Services that these wickets were not to be used for senior matches so hopefully the issue had been resolved.

The plaques for the trees commemorating the Queen's Jubilee and the King's Coronation had been received and required to be fixed.

The Clerk reported that there had been an accident in the Park the previous week whereby a young boy had accidentally run into the chain wire surrounding the cricket wicket causing some injuries to his teeth. It was agreed that the Clerk look at the options for replacing the wire with something more visible along with warnings signs.

The Clerk reported that the County Council had given the Parish Council to cut back two trees in the Park which were overhanging the highway. The Clerk had asked Philip Heath to attend to this work at a cost of £1050.00. This cost included the cost of traffic lights required as the work was on the highway. A resident of Durham Avenue had complaint about the condition of a tree overhanging her property. Mr Heath had inspected the tree and had agreed that works to cut it back were required. The cost would be £500.00. Mr Heath had also confirmed he would be undertaking the annual cutting back of the trees along the North Wingfield boundary of the Park. Again, the cost would be £500.00.

The Clerk reported that there were no opportunities to access funding for the new play equipment in the Park within the timescales set by the District Council. It was agreed to inquire with Big Local whether some of their funding could be diverted towards new footpaths in the Park.

Members of the Parish Council expressed disappointment with the condition of the hanging baskets this season compared to other villages which it was felt was down to the inclement weather and the choice of plants.

RESOLVED to (a) note the report;

(b) arrange a meeting between the Cricket Club and Lee's Garden Services to discuss the issues around the cricket wicket and outfield;

(c) approve the works to the trees within Barnes Park; and

(d) ask Big Local about potential funding for the pathways in Barnes Park.

91/23 COST OF LIVING CRISIS

There were no matters to report.

RESOLVED to note the report.

92/23 CCTV

The Clerk reminded the Parish Council that NW Systems had given notice that it would no longer support and manage the Parish Council's CCTV system. The Clerk had made enquiries with several local companies, and all were unwilling to consider taking on the management of the existing cameras and equipment. The Clerk would continue to look for a new company to manage the cameras.

RESOLVED to note the report.

93/23 MILL LANE ALLOTMENTS

The Clerk reported that there were on-going issues on the Allotments which needed to be resolved. However, the matters were of such a nature that they could not be considered in public. They would therefore be dealt with as an exempt matter in closed session.

There had been some further issues regarding the lighting of bonfires. The Secretary had looked into the problem and had advised a member against having bonfires.

The Parish Council had received complaints regarding the hedging on North Wingfield Road being overgrown. The Allotments had cut back the hedging as a result.

RESOLVED to note the report.

94/23 GILL LANE ALLOTMENTS

There were no matters relating to Gill Lane Allotments to report.

RESOLVED to note the report.

95/23 GRASSMOOR LAGOONS, AVENUE WASHLANDS AND COUNTRY PARK

The Clerk reported that he had ordered the plaque for the new seat in the Country Park and it was agreed that a "ceremony" be arranged to which Ian Barlow, Bette Hill and Peter Myers were to be invited. Concern was expressed that the height of the trees growing in front of the bench were likely to spoil the magnificent views of the countryside. It was agreed that the County Council be asked to ensure the trees did not grow too high.

It was noted that the Friends Group were staging an event on the Country Park on 24 September in an attempt to attract more volunteers to the Group.

RESOLVED to note the report.

96/23 BIG LOCAL

There were no matters relating to Big Local to report.

RESOLVED to note the report.

97/23 ENVIRONMENTAL MATTERS

There were no matters relating to Environmental Matters to report.

RESOLVED to note the report.

98/23 ADDITIONAL LIGHTING – DOCTOR’S PATH

The Clerk reported that the District Council had advised that owing to licensing issues, Fletch Electrical were not currently permitted to undertake the installation of the additional lighting column on the Doctors pathway. The District Council’s Legal Department were looking into the issue.

RESOLVED to note the report.

99/23 COMMUNITY SPEED WATCH

The Clerk reported that no further volunteers had come forward to join scheme. It was agreed that the idea be further publicised on the Parish Council’s website and on Facebook.

RESOLVED to note the report.

100/23 CO-OPTION OF PARISH COUNCILLOR

The Clerk reported that there remained three vacancies on the Parish Council which ideally should be filled by co-option as soon as possible. The Assistant Parish Clerk had re-advertised the vacancies on the website and on the Facebook page.

It was noted that Councillor Lievesley had previously been co-opted onto the Parish Council. There were currently vacancies on both wards of the Parish Council co-option of Councillor Lievesley had not however, specified which she had been appointed to. It was agreed that Councillor Lievesley be co-opted to the Grassmoor Ward of the Council.

RESOLVED to (a) note the report; and
(b) agree that Councillor Lievesley be co-opted to the Grassmoor Ward of the Council.

101/23 GRIT BINS – HARRON ESTATE

As reported in Public Participation, County Councillor Cupit had agreed to cover the cost of two grit bins and any potential works to provide bases for the bins from her Members Community Leadership Fund. Councillor Cupit would liaise with the County Council and Harron Homes to identify the most appropriate locations for the bins. The

Parish Council agreed to be responsible for the on-going filling and maintenance of the two bins.

RESOLVED to (a) note the report; and
(b) agree to cover the on-going costs of refilling and maintaining the two new bins on the Harron Estate.

102/23 DERBYSHIRE UNEMPLOYED WORKERS CENTRE – REQUEST FOR DONATION

The Clerk reported that a request had been received from the Derbyshire Unemployed Workers Centre for a donation towards the costs of providing advice services in the Parish. It was agreed that a donation of £500.00 be made to the Centre.

RESOLVED to agree a donation of £500.00 to the Derbyshire Unemployed Workers Centre.

103/23 1st HASLAND SCOUTS – REQUEST FOR DONATION

The Clerk reported that a request for a donation to support two scouts to go on a Scout cycling camp. The boys, however, did not live within the Parish so the Clerk recommended that the request should be refused.

RESOLVED to not accede to the request for a donation towards the costs of the cycling camp.

104/23 REMEMBRANCE SUNDAY

The Clerk reported that he was in the process of making arrangements for this years Remembrance Sunday Service which was to be held on 12 November. It was hoped that Father Geoffrey from St Paul's would conduct the Service, although confirmation was awaited.

The Clerk would make the usual arrangements regarding the wreaths and the sound equipment. The company previously used to provide the marquee no longer provided marquees of the size we required, but the Clerk had details of another company who may be able to assist.

RESOLVED to note and approve the arrangements for the Remembrance Sunday Service.

105/23 PLANNING MATTERS

The Clerk reported on the following planning applications:

| Application No. | Description | Comments/objections/material considerations |
|--|--|---|
| 23/00732/OL Land northwest of Mile Hill House, Mansfield Road Mr C Brown | Outline application for proposed self/custom build homes | The Parish Council had no objections to this application. |
| 23/00694/FL 188 North Wingfield Road Mr C Norton | Change of use to form new Crisis House and safe haven | The Parish Council had no objections to this application but given its potentially sensitive nature, it feels it should have been consulted in more detail on the proposals. |
| 23/00475/FL Hasland Testing Centre, Mansfield Road Mr C Naylor | Retention of security fence, partial change of use to car sales forecourt with associated office, proposed change of colour to MOT centre building from green to grey. | The Parish Council had no objections to this application |
| 23/00713/AD Hasland Testing Centre, Mansfield Road Mr C Naylor | Application for advertisement consent for canvas signage attached to boundary fencing | The Parish Council had no objections to this application |

RESOLVED to note the report.

106/23 EXCLUSION OF THE PUBLIC RESOLVED that under Regulation 4 (2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting for the following items of business on the grounds that in view of the nature of the items of business, that if members of the public were present, exempt information as defined in Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972 would be disclosed to them.

Summary of proceedings conducted after the public had been excluded from the meeting

1. Confirmation of the exempt minutes of the meeting of the Parish Council held on 12 July 2023.

2. Mill Lane Allotments (information relating to any individual and information likely to reveal the identity of an individual).
3. Grassmoor Community Centre (information relating to the financial or business affairs of any particular person (including the authority holding that information)).

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Chair

Meeting closed at 8.20pm.