

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 8 February 2023 at the Grassmoor Community Centre.**

**PRESENT**

Councillor P J Hemsley (in the Chair)

Councillors A H Booker, M Durrant, J Hartshorne, L Hartshorne, S Hinds, R W Marriott, B Uknighted and J Wood.

Also in attendance – County Councillor J Woolley.

**PUBLIC PARTICIPATION**

There were no matters taken in public participation.

**POLICE/PARISH LIAISON**

There were no matters relating to the Police to report.

**COUNTY COUNCIL MATTERS**

County Councillor J Woolley attended the meeting to update the Parish Council on matters relating to the County Council.

Councillor Woolley reported that he and Councillor Cupit had agreed to support the Funday in Barnes Park from their Members Community Leadership Scheme. They had also agreed to support a newly formed warm spaces chat group that was meeting in the Pavilion. Councillor Woolley would be attending the session on Friday 10 February.

Councillor Woolley reported that the Capital Programme for 2023-24 had been approved. He agreed to confirm the likely date of the works identified in Grassmoor. If any members of the Parish Council had any further suggestions of roads that require attention, they were asked to contact Councillor Woolley directly.

The County Council's budget meeting was due to be held on Wednesday 15 February.

**DISTRICT COUNCIL MATTERS**

Councillor L Hartshorne reported that the District Council had set a precept increase of 2.99% for 2023-24. Council house rents had been increased by 5%.

Councillor Hartshorne had also recently attended planning training where the difficulties in rejecting planning applications had been highlighted.

It was noted that the voter ID would be used in the upcoming District and Parish Council elections. The Clerk agreed to publicise voter ID on the Parish Council's website and Facebook page.

### **3951. APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors E A Hill, J Marriott and County Councillor C Cupit.

### **3952. DECLARATION OF MEMBERS INTERESTS**

Councillors P J Hemsley, L Hartshorne, S Hinds and J Wood declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 3956 refers). Councillor A H Booker declared a personal interest in the same item as his partner was employed by the Community Centre. Councillor M Durrant declared a personal interest in the item referred to in Chairs Announcements Minute no 3955 refers) owing to his partners employment status.

**3953. MINUTES RESOLVED** that the Minutes of the meeting of the Parish Council held on 19 December 2022 be confirmed as a correct record and signed by the Chair.

### **3954. ACCOUNTS FOR PAYMENT**

The Responsible Financial Officer presented for information, details of receipts and payments to 30 January 2023 which showed an overall balance of £146,444.36. The bank reconciliation had been circulated to every member by email.

The Responsible Financial Officer proposed to transfer £25,000.00 from the Council's current account to its capital account.

It was agreed that payments be authorised as detailed below:

Date	Details	Method	TOTAL	VAT Inputs
19.12.22	Zoom Fee November	95BACS	£14.39	£2.40
20.12.22	Transfer Reserve Acc	T/F	£20,000.00	£0.00
02.01.23	Unity Trust Charges	DD	£26.85	£0.00
02.01.23	Staff Salaries - December	96BACS	£2,239.21	£0.00
02.01.23	HMRC - PAYE December	96BACS	£555.84	£0.00
03.01.23	R Ackrill - Zoom January	97BACS	£14.39	£2.40
03.01.23	GCC - Grant & Room Hire	98BACS	£2,032.50	£0.00
03.01.23	BT - Pavilion	99DD	£98.28	£16.38
05.01.23	Npower - Park Lighting	100BACS	£55.04	£2.62
10.01.23	E-on Next - Pavilion	101DD	£1,143.11	£54.43
20.01.23	NEDDC - Dog Bins to Sept 2022	102BACS	£898.56	£149.76
31.01.23	Info Commissioners Office	DD	£35.00	£0.00
01.02.23	Staff Salaries - January	103BACS	£2,140.21	£0.00
01.02.23	HMRC - PAYE	103BACS	£514.19	£0.00
01.02.23	R Ackrill - Zoom fee	104BACS	£14.39	£2.40
01.02.23	PWLB repayment	105DD	£2,672.03	£0.00
01.02.23	GCC - Grant & Room Hire	106BACS	£2,032.50	£0.00

01.02.23	BT - Pavilion	107DD	£98.28	£16.38
08.03.23	NW Systems	108DD	£480.00	£80.00
08.03.23	M Woodall – Ladder Training	109BACS	£37.20	£0.00
08.03.23	JP Fire Safety Solutions - Pavilion	110BACS	£450.00	£75.00
08.03.23	Cathedral Leasing - Pavilion	111BACS	£42.12	£7.02
08.03.23	Cathedral Leasing - Pavilion	112BACS	£84.24	£14.04
08.03.23	HMRC – VAT Return	BACS	£643.09	£0.00

**RESOLVED** to (a) note the report;

(b) agree the bank reconciliation and the summary of receipts and payments to 30 January 2023;

(c) approve the transfer of £25,000.00 from the current account to the capital account; and

(d) approve the payment of accounts as detailed above.

### **3955. CHAIR'S ANNOUNCEMENTS**

The Chair reported receipt of an email from a local resident expressing concern over delays in getting a GP appointment at the Grassmoor Surgery and also the booking of appointments at alternative surgeries such as Grangewood. Members of the Parish Council shared these concerns. It was agreed that the Clerk write to the Royal Primary Care Trust to clarify when the surgery was open for appointments and how many appointments were available in order that the information could be passed on to residents. The Clerk would also submit an FOI request for the information.

### **3956. GRASSMOOR COMMUNITY CENTRE**

The Clerk reported that Rural Action Derbyshire (RAD) proposed that they attend a meeting of the Management Committee to discuss the creation of a new Charitable Incorporated Organisation (CIO) to manage both the Community Centre and the Community Pavilion and to ensure that Committee members were fully aware of the process involved.

Part of the process involved confirming the ownership of both the Centre and the Pavilion with the Land Registry. The Clerk had contacted the Land Registry and had hopefully obtained the relevant documentation.

The Clerk reported that the Community Facilities Manager had arranged for the District Council to inspect the kitchen at the Centre. It was pleasing to report that the Centre had achieved a five star rating and that all the paperwork was in order.

A full fire safety risk assessment had been undertaken. Issues had been identified relating to the fuse box, damage to fire doors and the location of the fire assembly point. These issues were being addressed. The legionnaires testing was also out of date and was being sorted.

There was a problem with pigeons getting into the Centre. The problem was arising from the Methodist Church and was their problem to resolve. The Community Facilities

Manager had contacted the Church and they were looking into the problem. Little Learners had now cleared most of the remaining equipment with the rest to be cleared in the next few days.

The Gymnastics Club had now started three sessions per week. The Panto had been staged in late December and had attracted nearly seventy people. The Compass Fostering Group had also agreed to use the Centre.

The Community Facilities Manager had issued an invoice to Big Local for use of the Centre office space. Big Local were however, contesting the invoice on the basis they had not used the space to any significant extent as they had used the café area instead. The Clerk and the Community Facilities Manager would be taking the matter up with Big Local. Big Local had also asked for permission to remove equipment belonging to the Pit Stop Diner. The Community Facilities Manager had pointed out that the equipment was purchased for the Diner with Awards for All funding which was submitted in the name of the Community Centre. Ownership of the equipment therefore lay with the Community Centre, not Big Local.

**RESOLVED** to note the report.

#### **3957. BARNES PARK COMMUNITY PAVILION**

The Clerk reported that the output monitoring report for Big Local was due in April. The Community Facilities Manager and the Clerk were collating the figures.

The Community Facilities Manager had been liaising with the District Council regarding the food hygiene certification. The Pavilion had achieved a four-star rating. A five star rating could be achieved if a hand washing sink was available. The Community Facilities Manager was costing a standalone sink.

The Clerk reported that hopefully the problems with Eon Next and the solar panels had been resolved, although there still seemed to be some confusion over the meter readings required. The problems with the water meter were on-going.

The new external signs for the Pavilion had been put up and had been well received. The Community Facilities Manager had reported that there had been a noticeable uptake in interest in the building since the signs had been put up.

The Don Valley River Catchment Trust had begun to use the Pavilion. A local bereavement group were using the Pavilion on a monthly basis and a new chat group was using it weekly. The easter and summer activities organised by Big Local had been booked into the Pavilion.

The Community Facilities Manager was looking to review and rationalise the fees and charging policy to reduce the number of different categories.

The current position relating to the creation of a new Charitable Incorporated Organisation (CIO) was noted as per Minute no. 3956 - Grassmoor Community Centre above.

**RESOLVED** to note the report.

### **3958. PARISH COUNCIL AND SOCIAL MEDIA**

The Clerk reported that he had not chance to look further at the draft job description and it was agreed that the matter be considered further at the next meeting.

**RESOLVED** to note the draft job description and person specification for further consideration at a future meeting.

### **3959. BARNES PARK AND WINSICK PARK**

The Clerk reported that he had chased the District Council regarding the installation of the Jubilee seat in the Park. A response was also awaited to the insurance issue relating to the skate park which had been reported to a previous meeting. The replacement part for the rope swing had been ordered. The Clerk had asked the Council to remove the post which had been left in place from when an item of play equipment broke.

The District Council had sent through the annual independent playground inspection report which had been completed in September 2022. The report highlighted several issues which the Clerk was authorised to resolve.

The Clerk reported that since the last meeting the NEDUKSPF funding stream for new play equipment had come on stream with a funding deadline of 10 February 2023. He had therefore submitted a bid for funding of around £135k with match funding from Big Local of £15k. Three outline quotes had been obtained from Hags, Playdale and Kompan but the details of the equipment and the lay out had not been finalised. If the project went ahead, a tender process would need to be undertaken in line with the Parish Council's Financial Regulations. The Parish Council's contribution had been submitted as £20k but this did not commit the Council to this spend. Owing to the tight bidding deadline, the application did not include funding for the pathways. It was hoped that the proposals would not need planning permission and that they could be considered as permitted development.

The Clerk reported that Big Local had requested permission to use the Park for the Funday on Saturday 1 July 2023. The Parish Council agreed a donation of £500.00 towards the costs of the day.

Councillor L Hartshorne reported that an oak tree was to be planted in Barnes Park and also Winsick Park. It had originally been intended that the trees would commemorate the Queen's Jubilee but unfortunately the planting window had been missed. It therefore needed to be decided whether it should commemorate the Jubilee or the King's coronation.

**RESOLVED** to (a) note the report;  
(b) authorise the Clerk to resolve the issues highlighted in the annual playground inspection report;  
(c) agree to Big Local using Barnes Park for the Funday on 1 July 2023; and  
(d) approve a donation of £500.00 towards the costs of the Funday.

**3960. COST OF LIVING CRISIS**

There were no matters on the cost of living crisis to report.  
**RESOLVED** to note the report.

**3961. CCTV**

The Clerk reported that he had written to the Doctors Surgery regarding the camera issue and a response was awaited.

**RESOLVED** to note the report.

**3962. MILL LANE ALLOTMENTS**

The Clerk outlined issues on the allotments which had unfortunately caused the entire Allotment Committee to resign. No one was therefore currently managing the Association. The accounts had also been delivered to Councillor Hemsley for safekeeping. The Clerk advised that neither he or the Responsible Financial Officer had the capacity to manage the allotments. It was important therefore to appoint a replacement Committee as soon as possible. It was agreed therefore that the Clerk would post notices seeking nominations to the Committee. A general meeting would then be called to formally appoint a new Committee. The position would need to be reviewed if no nominations were received.

**RESOLVED** to (a) note the report; and  
(b) agree to post seeking nominations to the Committee and to arrange a general meeting to appoint a new Committee.

**3963. GILL LANE ALLOTMENTS**

The Responsible Financial Officer reported that he had not received the rent for Gill Lane Allotments. A reminder would be sent seeking payment as soon as possible.

**RESOLVED** to note the report.

**3964. GRASSMOOR LAGOONS, AVENUE WASHLANDS AND COUNTRY PARK**

The Clerk reported that Wingerworth and Tupton Parish Councils had both agreed to support the project for the completion of the connecting path from Mill Lane to the Avenue Washlands including lighting in the tunnel.

**RESOLVED** to note the report.

**3965. BIG LOCAL**

There were no matters to report other than those referred to in the items relating to the Community Centre (Minute no. 3956 refers) and Barnes Park and Winsick Park (Minute no. 3959 refers),

**RESOLVED** to note the report.

### **3966. CLIMATE CHANGE EMERGENCY**

The Clerk reported that Plantscape had announced that in future they would be using more sustainable peat free compost in the hanging baskets.

**RESOLVED** to note the report.

### **3967. ADDITIONAL LIGHTING - DOCTORS PATH**

The Clerk reported that the District Council had advised that owing to the location of the existing lamp column, a double headed light unit would not solve the problem of poor lighting. The Clerk had circulated details of the proposed location of the additional lamp column. It was suggested that Safer Streets funding programme could be a possible source of funding for the project.

**RESOLVED** to note the report.

### **3968. HANGING BASKETS**

The Clerk reported that he would be arranging for the lamp columns to be tested by Cubic Ultrasonic and he would be placing an order for the hanging baskets following the tests. The Parish Council were in the second year of a three contract with Plantscape for the provision of hanging baskets.

**RESOLVED** to note the report.

### **3969. KING'S CORONATION**

It was agreed to look at ideas to celebrate the Coronation in the Community Centre rather than an event in Barnes Park. It was also agreed not to purchase any Coronation merchandise.

**RESOLVED** to (a) look at ideas to celebrate the Coronation in the Community Centre;  
and  
(b) not purchase any Coronation merchandise.

### **3970. PLANNING MATTERS**

Application No.	Description	Comments/objections/material considerations
22/01229/FL  Herne House, Mansfield Road  Mr D Hargreaves	Section 73 application to remove conditions 8,9 and 10 regarding application 21/01309/FL	The Parish Council had no objections to this application.

22/001020/FLH  60 Windwhistle Drive  Mr and Mrs Iliffe	Single storey side extension.	The District Council had conditionally approved this application.
20/01289-01297/RM  The Coal Yard, North Wingfield Road  Mr D Atkinson	Reserved matters relating to 17/00646/OL.	The Parish Council had no objections to this application.
21/01470/FL  Land west of 90-100 Broom Drive  NEDDC	Change of use of amenity land for provision of 22 parking places.	The Parish Council had no objections to this application.
22/01191/DISCON  The Old Dairy, North Wingfield Road  Dr C Havenga	Discharge of condition 4 and condition 6 re application 21/01199/FL	The Parish Council had no objections to this application.

**RESOLVED** to note the report.

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**Chair**

Meeting finished at 8.25pm.