

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 9 November 2022 at the Grassmoor Community Centre.**

**PRESENT**

Councillor P J Hemsley (in the Chair)

Councillors A H Booker, M Durrant, J Hartshorne, L Hartshorne, S Hinds, R W Marriott, B Uknighted and J Wood.

Also in attendance – County Councillor C Cupit.

**PUBLIC PARTICIPATION**

There were no matters taken in public participation.

**POLICE/PARISH LIAISON**

It was reported that unfortunately there had been a recent spate of burglaries in the village.

**COUNTY COUNCIL MATTERS**

County Councillor C Cupit attended the meeting to update the Parish Council on matters relating to the County Council.

Councillor Cupit reported the gully near the School had been fully cleansed so the water should drain away quickly and properly. Chris Rogers from the County Council was chasing Yorkshire Water regarding the flooding problem in Barnes Park.

With regard to the issues on the Windwhistle Farm development, Councillor Cupit reported that good progress was being made to resolve the outstanding issues. As the site was on a slope, discussions were taking place regarding the provision of a grit bin. The Parish Council indicated the future filling and maintenance of the bin needed to be clarified. The Clerk also reported difficulties in ordering grit bin refills on the County Council's website which Councillor Cupit agreed to take up.

Councillor Cupit reported that she and Councillor Woolley had provided a grant of £500.00 from their Members Community Leadership Fund towards the costs of the Christmas Reaching Out project.

Councillor Marriott thanked Councillor Cupit for her assistance in getting the footpaths on Broom Drive resurfaced.

Councillor Woolley was unable to attend the meeting. However, he had provided an update by email. He was continuing to chase officers at the County Council regarding the condition of the footpath between Chapel Road and Chapman Lane. The County Council were currently consulting local residents regarding new Traffic Regulation Orders which would see the introduction of double yellow lines on key junctions such as Mill Lane, West Hill Lane, Chapman Lane, New Street and Chapel Road.

Councillor Woolley reported that signs for the ponds warning of deep water had been ordered although there was a problem with obtaining the steel.

Councillor Woolley reported that in response to the current cost of living crisis, the County Council had agreed to double the annual allocation of funding to the Members Community Leadership Fund. If there were any organisations requiring funding, please ask them to contact either Councillor Woolley or Councillor Cupit.

Councillor Woolley also reported that the County Council were starting the process of drawing up next year's capital programme. If there were any roads/footpaths which were in a poor condition and need to be in the programme, please highlight them as soon as possible.

### **DISTRICT COUNCIL MATTERS**

Councillor L Hartshorne reported that the District Council were establishing Cold Banks as a result of the on-going cost of living crisis.

#### **3910. APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors E A Hill and J Marriott and County Councillor J Woolley

**3911. DECLARATION OF MEMBERS INTERESTS** Councillors P J Hemsley, L Hartshorne, S Hinds and J Wood declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 3915 refers). Councillor A H Booker declared a personal interest in the same item as his wife worked for the Community Centre.

**3912. MINUTES RESOLVED** that the Minutes of the meeting of the Parish Council held on 12 October 2022 be confirmed as a correct record and signed by the Chair.

#### **3913. ACCOUNTS FOR PAYMENT**

The Responsible Financial Officer presented for information, details of receipts and payments to 1 November 2022 which showed an overall balance of £154,007.86. The bank reconciliation had been circulated to every member by email.

The Responsible Financial Officer reported on the Local Government Pay Award for 2022 which affected himself and the Clerk and was backdated to 1 April 2022.

It was agreed that payments be authorised as detailed below:

<b>Date</b>	<b>Details</b>	<b>Method</b>	<b>TOTAL</b>	<b>VAT Inputs</b>
12.10.22	DUWC - Donation	77BACS	£500.00	£0.00
13.10.22	JKE Ltd	78BACS	£153.60	£25.60
14.10.22	R Ackrill - Printer inks & Zoom Fee	79BACS	£42.33	£7.06
24.10.22	Netwise - website upgrade	80BACS	£238.80	£39.80

01.11.22	Staff Salaries - October	81BACS	£2,119.93	£0.00
01.11.22	HMRC - PAYE October	81BACS	£491.05	£0.00
01.11.22	GCC - Grant & Room Hire	82BACS	£2,032.50	£0.00
01.11.22	BT - Pavilion	83DD	£98.28	£16.38
08.11.22	Kays Electronics - PA system	84BACS	£35.00	£5.83
08.11.22	Buster Marquees - Remembrance	85BACS	£378.00	£63.00
08.11.22	St Johns Ambulance - Jubilee	86BACS	£144.00	£0.00
24.11.22	R Ackrill - Postage	87BACS	£13.04	£0.00
24.11.22	Business Stream - waste water	88DD	£28.91	£0.00
24.11.22	Royal British Legion - collection money	89BACS	£81.34	£0.00

- RESOLVED** to (a) note the report;  
(b) agree the bank reconciliation and the summary of receipts and payments to 1 November 2022;  
(c) note and agree the Local Government Pay Award for 2022; and  
(d) approve the payment of accounts as detailed above.

#### **3914. CHAIR'S ANNOUNCEMENTS**

There were no Chair's announcements.

#### **3915. GRASSMOOR COMMUNITY CENTRE**

The Clerk reminded the Parish Council that it, the Community Centre Management Committee and the Pavilion Operational Management Group (OMG) had previously agreed in principle to explore the running of the Pavilion and the Community by one joint body.

As a result, the Clerk, Responsible Financial Officer and the Community Facilities Manager had met with Rural Action Derbyshire (RAD) to consider how best to proceed. There were essentially two options open to achieve the merging of the two facilities. Firstly, to add the Pavilion to the Registered Charity already established to run the Community Centre. Secondly, to create a new Charitable Incorporated Organisation (CIO) to manage both facilities.

RAD considered that the existing Community Centre charity trust deed was somewhat outdated. In addition, the charity had both holding trustees and charitable trustees which meant that changing the trust deed to incorporate the Pavilion could be complex. Trustees under the existing charity also had potentially unlimited liability for any debts or liabilities the charity incurred.

The Charity Commission had established CIOs as a new, modern and simplified form of charitable organisation in 2012. CIOs do not have holding trustees and trustees have only limited liability for any liabilities incurred by the CIO.

RAD recommend therefore, establishing a single CIO to run both facilities and closing down the existing charity running the Community Centre. There were two types of CIO: the Foundation Model and the Association Model. The Foundation Model would be

made up of trustees sought from within the local community who may or may not currently have an interest in the Pavilion or the Community Centre. The Association Model would have a trust document which set out the membership of the governing body which would be made up of the Parish Council and interested and regular user groups.

The Parish Council would retain ownership of both buildings and they would be leased to the CIO for a peppercorn rent. The process would take several months to progress and a solicitor would need to be engaged at some point.

It was also suggested that it might be appropriate to include activities that take place in Barnes Park and Winsick Park under the management of the proposed new CIO. This was agreed in principle. The OMG was happy for the Parks to be included and the matter would be raised at the Community Centre Management Committee meeting on 16 November.

The Clerk reported that the Caretaking post at the Centre had been advertised but only one formal application had been received. The Community Facilities Manager had held a staff meeting and as a result, existing staff had agreed to cover the caretaking hours without the need for a new appointment.

The Little Learners had still not cleared the equipment they had left behind in the Centre when they closed. It was likely a skip would be required to remove it.

The Community Facilities Manager would be trialling the use of Google Calendars for Community Centre and Pavilion bookings. The Gymnastics Club had confirmed that they would be using the Centre for at least 18 months whilst Sharley Park was closed. The Reaching Out Christmas event would take place on 18 December and would involve a hot meal for 60 people provided by Claire's Cafe. The Parish Council agreed to fund the room hire for the event.

The Community Facilities Manager was hoping that the Compassionate Voices Group would be using the Centre for one day courses from February next year. The possibility of using the Centre for warm spaces sessions was also being explored.

It was noted that the Centre would need a new wheelchair and also a new evacuation chair. The batteries in the defibrillator also needed renewing.

Councillor Durrant wished to pass on his thanks to Centre staff for the excellent job they had done at a recent party he had attended.

**RESOLVED** to (a) note the report;  
(b) agree to pursue setting up a single CIO covering the Pavilion and the Community Centre;  
(c) discuss with RAD the possibility of including Barnes Park and Winsick Park in the CIO; and  
(d) agree to fund the room hire costs for the Reaching Out Christmas event on 18 December.

### **3916. BARNES PARK COMMUNITY PAVILION**

The Clerk reported that the problems with Eon Next and the solar panels were continuing. The Responsible Financial Officer was continuing to liaise with Eon Next and Lee Rowley MP was continuing to assist with trying to arrange a meeting on site to discuss the problems. It was hoped that the issue with the water meter had been resolved.

The suggestion to set up a joint formal body with the Community Centre had been considered under the Community Centre minute earlier in the meeting (Minute no. 3915 refers).

The Community Facilities Manager was currently looking to purchase a work mobile for her use. Once this had been sorted the number would be included on the external signage and the signs ordered.

The Community Facilities Manager was currently trialling use of Google Calendars for Community Centre and Pavilion bookings. The Pavilion was also being considered for Warm Spaces sessions.

The Pavilion was required to have the appropriate food hygiene licences and the Community Facilities Manager was pursuing this in consultation with the District Council.

**RESOLVED** to note the report.

### **3917. PARISH COUNCIL AND SOCIAL MEDIA**

The Clerk reported that he and the Responsible Financial Officer had been considering about how to progress the Parish Council's social media support. Both officers currently undertook (without complaint) more hours than they were contracted to work as the Council's workload had increased significantly over the years. Despite this they were projects which the Parish Council wished to progress such as climate change, which did not get undertaken owing to the lack of time. Should something happen to the Clerk and Responsible Financial Officer, or should they leave the Council's employment, the Council would be significantly exposed and could in the short-term find it difficult to function.

The wish to engage an officer to undertake the Council's social media activity presented an opportunity this issue. It was suggested that a post of Assistant Parish Clerk be established to primarily undertake the Council's social media work but also to act as an assistant to the Clerk and Responsible Financial Officer. This would help provide protection against a sudden and unexpected change in circumstances as well as helping deliver more projects for the Parish Council.

It was agreed therefore that the idea of appointing an Assistant Clerk post be agreed in principle to be explored further noting that detailed costings and job roles would need to be produced.

**RESOLVED** to (a) note the report;

(b) agree in principle the creation of an Assistant Parish Clerk post subject to detailed costings and job roles being produced.

**3918. BARNES PARK AND WINSICK PARK**

The Clerk reported that another meeting had been held with the Komplan playground representative on 8 November. Draft plans had been produced which had been circulated. The majority of the proposed play equipment was inclusive for children with disabilities. Concern was expressed over the use of equipment with springs as some had broken on the existing equipment. The Clerk agreed to check the potential lifespan of spring equipment. The final layout of the equipment had not been finalised and was therefore subject to change and final agreement by the Parish Council. The equipment would need to be procured by tender in line with the Parish Council's Financial Regulations.

The Clerk reminded the Parish Council that it had previously agreed to look at resurfacing the pathways in the Park. It was proposed to include the pathways from the war memorial towards the play equipment in the play equipment scheme. The pathways from the war memorial to the Pavilion would need to be fully funded by the Parish Council.

The Clerk reported that the Big Local Green and Open Spaces Working Group had produced a tree planting scheme for Barnes Park. This included an Oak tree which would be referred to as the "Queen's Memorial Tree". The Clerk was asked to check whether any consultation had taken place regarding the locations of the trees, particularly in the corner of the Park where it flooded.

The Clerk reported that he had placed an order for the replacement rope on the viper swing. He had also chased the District Council regarding the installation of the Queen's Jubilee bench.

The Clerk had also raised the issue of the insurance claim as reported to the last meeting with the District Council and a response was awaited.

Chris Rogers from the County Council was chasing Yorkshire Water regarding the flooding problem in Barnes Park.

**RESOLVED** to (a) note the report; and  
(b) agree the proposed tree planting scheme in the Park.

**3919. COST OF LIVING CRISIS**

The Clerk reported that he had posted links on the Parish Council's website and Facebook page to the County Council's advice and support information on the current cost of living crisis.

**RESOLVED** to note the report.

**3920. CCTV**

The Clerk reported that there were some issues with the cameras which he was working to resolve. He had provided six pieces of CCTV footage to the Police since the last meeting.

**RESOLVED** to note the report.

**3921. MILL LANE ALLOTMENTS**

There were no matters relating to Mill Lane Allotments to report.

**RESOLVED** to note the report.

**3922. GILL LANE ALLOTMENTS**

There were no matters relating to Gill Lane Allotments to report.

**RESOLVED** to note the report.

**3923. GRASSMOOR LAGOONS, AVENUE WASHLANDS AND COUNTRY PARK**

It was reported that the Don Catchment Rivers Trust had undertaken two tree planting sessions on the land excavated and it was hoped that the trees would mature next year.

The Lagoons was all open now and a link path had been provided on to the main field. The Friends Group were looking to provide an interpretation board and a seat, and it was agreed that the Parish Council would fund the bench and its installation.

**RESOLVED** to (a) note the report; and  
(b) agree to fund the cost of the bench and its installation.

**3924. BIG LOCAL**

The Clerk reported that he had been in touch with Big Local regarding arranging joint activities to celebrate the King's Coronation.

**RESOLVED** to note the report.

**3925. CLIMATE CHANGE EMERGENCY**

The Clerk reported that there were no new matters to report in relation to climate change.

**RESOLVED** to note the report.

**3926. ADDITIONAL LIGHTING - DOCTORS PATH**

The Clerk had chased the District Council to progress this.

**RESOLVED** to note the report.

### **3927. REMEMBRANCE SUNDAY - 13 NOVEMBER 2022**

The Clerk reported that all the arrangements were in hand for this year's Remembrance Sunday Service on 13 November. He had managed to hire a small marquee.

**RESOLVED** to note the report.

### **3928. BUDGET 2023-24**

The Clerk and Responsible Financial Officer presented a draft budget for consideration. The budget proposed a 3% increase on the previous year. The up-to-date Council tax base figures were awaited from the District Council. The budget would be considered in full at the December Parish Council meeting.

**RESOLVED** to note the report.

### **3929. PLANNING MATTERS**

<b>Application No.</b>	<b>Description</b>	<b>Comments/objections/material considerations</b>
22/00620/FLH Mill Lane Farm Mr W Bridden	Demolition of swimming pool and single storey extension	The District Council had refused this application.
22/001020/FLH 60 Windwhistle Drive Mr and Mrs Iliffe	Single storey side extension	The Parish Council had no objections to this application.
22/01071/FL The Coal Yard, North Wingfield Road Mr D Atkinson	Section 73 application to vary condition 2 allowing 2 no. Units approved to be configured as 4 no. Units.	The Parish Council had no objections to this application.
22/00828/FLH 162 North Wingfield Road Mr L James	Single storey rear extension.	The District Council had conditionally approved this application.

**RESOLVED** to note the report.



Meeting finished at 8.25pm.

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**Chair**