

MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 12 October 2022 at the Grassmoor Community Centre.

PRESENT

Councillor A H Booker (in the Chair)

Councillors M Durrant, S Hinds, B Uknighted and J Wood.

Also in attendance – County Councillor C Cupit.

PUBLIC PARTICIPATION

There were no matters taken in public participation.

POLICE/PARISH LIAISON

There were no matters relating to the Police to report.

COUNTY COUNCIL MATTERS

County Councillor C Cupit attended the meeting to update the Parish Council on matters relating to the County Council.

Councillor Cupit reported the new signs had been installed in the area around the Lagoons. Officers from the County Council would be assessing the condition of the footpaths between New Street and Chapman Lane. The County Council had approved the Traffic Regulation Order in respect of an extension to the 30mph speed limit on Hagg Hill.

The Clerk as Councillor Cupit if the she could chase up matters relating to flooding on Barnes Park and the flooding issue near the zebra crossing outside the Primary School.

With regard to the issues on the Windwhistle Farm development, Councillor Cupit reported that good progress was being made. The drains had now been adopted and the road issues were on track to being resolved.

Councillor Cupit reported that in response to the current cost of living crisis, the County Council had agreed to double the annual allocation of funding to the Members Community Leadership Fund. Any organisations needing funding should be directed to Councillors Cupit and Woolley. Also the County Council and North East Derbyshire District Council were working on an information pack in support of the cost of living crisis which would be passed on to Parish Councils.

DISTRICT COUNCIL MATTERS

There were no issues raised.

3889. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors E A Hill, J Hartshorne, L Hartshorne, P J Hemsley, J Marriott and R W Marriott and County Councillor J Woolley

3890. DECLARATION OF MEMBERS INTERESTS Councillors S Hinds and J Wood declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. refers). Councillor A H Booker declared a personal interest in the same item as his wife worked for the Community Centre.

3891. MINUTES RESOLVED that the Minutes of the meetings of the Parish Council held on 13 July and 14 September 2022 be confirmed as correct records and signed by the Chair.

3892. ACCOUNTS FOR PAYMENT

The Responsible Financial Officer presented for information, details of receipts and payments to 3 October 2022 which showed an overall balance of £ 159,661.21. The bank reconciliation had been circulated to every member by email.

It was agreed that payments be authorised as detailed below:

Date	Details	Payment Method	TOTAL	VAT Inputs
12.07.22	Npower - Park Lighting	43BACS	£79.06	£3.76
13.07.22	Chandlers Building Surveyors	44BACS	£400.00	£0.00
01.08.22	Staff Salaries - July	45BACS	£2,150.33	£0.00
01.08.22	HMRC -PAYE July	45BACS	£500.38	£0.00
01.08.22	GCC - Grant & Room Hire	46BACS	£2,032.50	£0.00
01.08.22	R Ackrill - Zoom Fee	47BACS	£14.39	£2.40
01.08.22	BT - Pavilion	48DD	£98.28	£16.38
01.08.22	Came & Co/Gallagher - Insurance	BACS	£5,527.99	£0.00
01.08.22	PWLB - Repayment	DD	£2,702.97	£0.00
01.08.22	Heathscapes - Tree removal	49BACS	£1,020.00	£170.00
01.08.22	R Ackrill - Jubilee Plaque	50BACS	£50.00	£6.67
01.08.22	A Ward - Refuse bags	51BACS	£10.00	£1.67
01.08.22	A Ward - Refuse bags	52BACS	£10.00	£1.67
09.08.22	NEDDC - Dog Bins	53BACS	£967.68	£161.28
09.08.22	Mill Lane Allotments - donation	54BACS	£200.00	£0.00
18.08.22	A Ward - Key Cutting	55BACS	£35.60	£5.93
01.09.22	Staff Salaries - August	56BACS	£2,135.33	£0.00
01.09.22	HMRC - August	56BACS	£494.65	£0.00
01.09.22	J S Marriott - Photocopy paper	57BACS	£8.00	£0.00
01.09.22	R Ackrill - Zoom (Sept)	58BACS	£14.39	£2.40

01.09.22	R Ackrill - fixings for sign	59DD	£1.99	£0.00
01.09.22	TV Licence Pavilion	DD	£41.00	£0.00
01.09.22	GCC - Grant	60BACS	£2,000.00	£0.00
01.09.22	BT - Pavilion	61DD	£98.28	£16.38
01.09.22	Howson Signs - Pavilion	62BACS	£96.00	£16.00
01.09.22	Viking Direct - Pavilion	63BACS	£106.76	£17.80
01.09.22	Gallagher Insurance - Premium	65BACS	£5,528.00	£0.00
12.10.22	Netwise – Web hosting and Domain	64BACS	£420.00	£70.00
12.10.22	NEDDC – Bench Licence	66BACS	£1.00	£0.00
12.10.22	PFK Littlejohn – External Audit	67BACS	£720.00	£120.00
12.10.22	Unity Trust Bank - Charges	DD	£25.30	£0.00
12.10.22	Salaries - September	68BACS	£2,134.93	£0.00
12.10.22	Grassmoor Cricket Club – TV Stand	69BACS	£80.74	£0.00
12.10.22	Heathscapes – Trees, Barnes Park	70BACS	£1,100.00	£183.33
12.10.22	R. Ackrill - Wreaths	71BACS	£40.00	£0.00
12.10.22	BT - Pavilion	72DD	£98.28	£16.38
12.10.22	GCC - Grant	73BACS	£2,000.00	£0.00
12.10.22	R Ackrill - Zoom Fee	74BACS	£14.39	£2.40
12.10.22	Npower - Park Lighting	75BACS	£77.93	£3.71
12.10.22	NEDDC - Trade Refuse	76BACS	£619.06	£0.00
12.10.22	DUWC - Donation	77BACS	£500.00	£0.00

- RESOLVED** to (a) note the report;
(b) agree the bank reconciliation and the summary of receipts and payments to 3 October 2022; and
(c) approve the payment of accounts as detailed above.

3893. CHAIR'S ANNOUNCEMENTS

There were no Chair's announcements.

3894. GRASSMOOR COMMUNITY CENTRE

The Clerk reminded the Parish Council that it had previously been agreed in principle to pursue the options for managing and running the Centre and the Pavilion through one governing body. It was noted that the Community Centre Management Committee and the Pavilion Operational Management Group had also agreed this approach in principle. With this in mind, the Clerk had sought the advice of Rural Action Derbyshire (RAD). RAD would be happy to assist with the process for a fee which would be determined by the amount of work required to complete the task. At some point in the process, a solicitor would need to be engaged to undertake the formal legal work required.

Following the initial discussion with RAD there were two options open to the move this forward:

- (a) To merge the Pavilion into the existing Community Centre registered charity;
- (b) To establish a new Charitable Incorporated Organisation covering both the Community Centre and the Pavilion.

The Clerk was authorised to pursue these options in more detail with RAD.

The new and revised policies and procedures had been agreed by the Management Committee at its meeting on 20 July 2022. New fire procedures and policies were in place and the contract for fire extinguishers etc with Chubb had been cancelled and a local company had been engaged.

Little Learners had officially finished. There was however, still a considerable amount of their equipment left in the Centre. The Community Facilities Manager was in discussions with them to have it removed as soon as possible.

The vacant Caretaking post had been advertised and hopefully, shortlisting would take place next week.

The Clerk reported that there had been some issues recently with the Centre alarm system. The system was around 20 years old and the advice was that it would ideally need replacing at some point in the near future. The cost would fall to the Parish Council. It was agreed that the Community Facilities Manager explore the cost of replacing the alarm system. It was also agreed that the cost of installing cctv cameras covering the main entrance to the Centre be explored.

The Community Facilities Manager was looking at external signage for the Pavilion which would incorporate the Grassmoor venues logo. The signage at the Community Centre was very out of date and bland. New signage for the Centre was therefore being looked in to.

Room 3 upstairs had been booked for three days per week by Derbyshire Parent Carers Voice. This may extend to four days in the future. The room would still be available to hire in the evenings and at weekends.

The Community Facilities Manager had increased the number regular users who were keyholders in order to reduce unnecessary caretaking costs. The Clerk agreed to check that all the keyholders were aware of the necessary policies, procedures and housekeeping rules etc.

A gymnastics club had booked the Centre for 18 months whilst Sharley Park was being refurbished. The Community Facilities Manager was in discussions with the Elm Foundation with regard to them using the Centre for 1-1 drop in sessions. The Vintage Cash Cow Company had also booked events at the Centre. The Clerk would ensure that all these events were properly advertised using local media.

RESOLVED to (a) note the report;

- (b) authorise the Clerk to pursue the future options for the governing of the Pavilion and Centre with RAD; and
- (c) agree that the costs of a new alarm system for the Centre and the costs of cctv cameras covering the main entrance are to be explored.

3895. BARNES PARK AND WINSICK PARK

The Clerk reported that another meeting with a playground company representative had been arranged by Big Local but unfortunately it had to be cancelled. Big Local were organising consultation to gauge support for the potential project.

As reported under "Public Participation", the Clerk had asked Councillor Cupit to chase a response from the County Council and Yorkshire Water relating to the flooding issue in the Park.

The Clerk reported an insurance claim had been made against the Parish Council relating to an incident on the skate park in May 2019. The claim had been reported to the Parish Council at a later date and the incident had been referred to the Council's insurers for them to deal with.

As the claim was investigated, it became clear that the cause of the accident had been identified in the weekly inspections carried out by the District Council up to five months prior to the accident taking place. The problem however, was not reported at any point to the Parish Council and no steps were taken to remedy the problem. The usual process followed was for the District Council to identify a problem and notify the Parish Council and then the Clerk would instruct the District Council to take appropriate action to resolve the issue.

The matter was currently in the hands of the insurers to deal with, but it seemed likely that the claim would be settled in favour of the claimant. Given the failure of the District Council to act on the problem, the Parish Council's insurers may decide to make a counter claim against the District Council. The problem for the Parish Council was that as the settlement was likely to be quite significant, the Parish Council's insurance premium in future years could increase as a result. The Clerk was asked to contact the District Council to seek an assurance that there would be no repeat of the failure to notify the Parish Council of any health and safety matters relating to Barnes Park and Winsick Park.

The Clerk reported that the Queen's Jubilee bench for Barnes Park had arrived and was in the Pavilion. It was not appropriate obviously to install the bench during the period of official mourning but he had asked the District Council to install it as soon as possible.

The Clerk had previously reported that the rope of the Viper Rope swing had broken and had therefore been removed. The cost of replacing the rope was £1,917.76 plus installation. The Clerk was authorised to place an order with the District Council for a replacement rope.

RESOLVED to (a) note the report;
(b) contact the District Council over the concerns regarding the reporting of health and safety issues in Barnes Park and Winsick Park; and

(c) authorise the Clerk to place an order for a replacement rope in the sum of £1,917.76 plus installation with the District Council.

3896. PARISH COUNCIL AND SOCIAL MEDIA

The Clerk reminded that Parish Council that at the July meeting, it had been agreed that the possibility of engaging someone to undertake social media work on behalf of the Council, the Pavilion, the Community Centre and Big Local should be explored further.

On reflection, the Clerk did not feel it would be practical to undertake such an arrangement with Big Local on a formal basis, but there was no reason why work could not be undertaken jointly on specific projects.

The Clerk had contacted all Parish Council's in the area to ask what arrangements for social media work they had in place. The majority had responded and all said they did not engage an officer specifically to undertake such work. Some indicated that it was done by the Clerk or a member on a voluntary basis.

The outstanding issues to resolve were what exactly did the Parish Council want them to do (Facebook, Instagram, Twitter etc), what was the pay rate and how many hours per week.

It was suggested it maybe something the Parish Council could work on jointly with students from Chesterfield College which would be explored further.

RESOLVED to note the report.

3897. BARNES PARK COMMUNITY PAVILION

The Clerk reported that the problems with Eon Next and the solar panels were continuing. A bill for usage had been received but this was an estimated bill despite the meter being a smart meter and several photographs being sent through. The Responsible Financial Officer had asked that payment be not claimed until an actual meter reading had been taken. The Clerk had contacted Lee Rowley MP to seek his assistance in resolving the problems.

The suggestion to set up a joint formal body with the Community Centre had been considered under the Community Centre minute earlier in the meeting (Minute no. 3894 refers).

The Clerk reported that the Community Facilities Manager had been trying to sort out external signage for the Pavilion. This had proved initially difficult as some companies were not interested in the work. Progress however, had been made and details of the proposed locations of the three signs had been sent to OMG members for approval. Black Box signs had been identified as the preferred supplier and it was hoped the signs would be put up the next two-three weeks once the final design had been agreed with OMG members.

It was disappointing therefore, that Big Local, despite being aware of the progress being made, had decided to report the lack of external signage to the Big Local Trust. The Big

Local Trust had responded to say it was a matter which they expected to be resolved locally.

The Clerk reported that Wernick had now replaced the guttering on the Pavilion and it seemed to have solved the problems. It was agreed that the outstanding invoice from Wernick be paid in full.

The Community Facilities Manager had spoken to the District Council regarding the licence required to sell alcohol in the Pavilion. The District Council had advised that it was not practical to apply for a licence until the issue of the future management arrangements of the Pavilion were sorted out.

The Community Facilities Manager was talking to the Mill Lane Allotment Association about how the Pavilion and the Community Centre could work with the Allotments on joint projects. This included activities relating to Halloween. A Cheese and Wine Evening was planned along with a MacMillan Coffee Morning. A Clairvoyants evening had been arranged for 11 November and a Christmas Fair for 3 November.

RESOLVED to note the report.

3898. COST OF LIVING CRISIS

The Clerk reported that the Derbyshire Unemployed Workers Centre (DUWC) had obtained funding which would enable its sessions in the Community Centre to resume in the New Year. The DUWC had asked however, if the Parish Council would supplement this grant funding by making a donation. The Parish Council agreed to make a donation of £500.00 this year and same amount for 2023 and 2024.

The Clerk also reported that the Release money education charity had received National Lottery funding to provide expanded services in North East Derbyshire. They were looking therefore to find suitable venues from which to provide their services. The Community Facilities Manager was discussing with Release the possibility of using the Community Centre and/or the Pavilion for this purpose.

RESOLVED to note the report.

3899. CCTV

The Clerk reported that there were issues with the service which he was taking up with NW Systems to get the issues sorted out.

RESOLVED to note the report.

3900. MILL LANE ALLOTMENTS

The Allotment Association wish to thank the Parish Council for their donation towards the prizes for the Best Kept Allotment etc and to Councillor Hemsley for assisting with the judging.. The Open Day had been very well attended with a lot of positive feedback.

The Association were planning to hold the Santa's Grotto again this year on 17 December with the help of funding from the local County Councillors. As already noted, the Association were in discussions with the Community Facilities Manager with a view to holding joint community events, starting with a Halloween event on 30 October.

RESOLVED to note the report.

3901. GILL LANE ALLOTMENTS

There were no matters relating to Gill Lane Allotments to report.

RESOLVED to note the report.

3902. GRASSMOOR LAGOONS, AVENUE WASHLANDS AND COUNTRY PARK

There were no matters to report.

RESOLVED to note the report.

3903. BIG LOCAL

The Clerk reported that the summer holiday activities held in the Pavilion on Tuesdays and Thursday had been successful and well attended.

RESOLVED to note the report.

3904. CLIMATE CHANGE EMERGENCY

The Clerk reported that there were no new matters to report in relation to climate change.

RESOLVED to note the report.

3905. ADDITIONAL LIGHTING - DOCTORS PATH

There were no matters to report.

RESOLVED to note the report.

3906. REMEMBRANCE SUNDAY - 13 NOVEMBER 2022

The Clerk reported that the usual arrangements were in hand for this year's Remembrance Sunday Service. Father Geoffrey Borrowdale from St Paul's had agreed to conduct the Service.

The "Tommies" would be put up in due course. The lamp column poppies could not however be found and it was too late to order replacements.

RESOLVED to note the report.

3907. EXTERNAL AUDIT 2021-22

The Responsible Financial Officer reported that the Parish Council's External Auditor had approved the accounts for 2021-22 and had no issues to raise. The appropriate notices had been published. The Parish Council thanked the Responsible Financial Officer for his work on the accounts.

RESOLVED to note the report.

3908. BUDGET 2023-24

The Clerk and Responsible Financial Officer reminded the Parish Council that the budget for next year was due to be set at the December Council meeting. If any Members had any funding proposals they would costing for potential inclusion in the budget, it would helpful if they could be identified as soon as possible.

RESOLVED to note the report.

3909. PLANNING MATTERS

Application No.	Description	Comments/objections/material considerations
22/00559/FLH 23 Vernon Rise Mr T Gelsthorpe	Single skin block outbuilding	The District Council had conditionally approved this application.
22/00603/FLH 11 Tennyson Way Mr S Kimberley	Single storey garden shed	The District Council had conditionally approved this application.
22/00605/DISCON Grassmoor Country Park Mr A Cox	Discharge of conditions	The District Council had conditionally approved this application.
22/00723/FLH 13 Mill Lane Mr S Colley	Two storey side extension and single storey rear extension.	The Parish Council had no objections to this application.

22/00828/FLH 162 North Wingfield Road Mr L James	Single storey rear extension.	The Parish Council had no objections to this application.
22/00678/DISCON Land to rear 109-247 Mansfield Road Miss G Francis	Discharge of condition 12	The District Council had resolved that further discharge was required.
22/00742/FLHPD 93 Churchside AP Building Design	Application under neighbour notification scheme for single storey rear extension.	The Parish Council had no objections to this application.
21/01309/FL Herne House, Mile Hill Mr D Hargreaves	Conversion to residential unit.	The District Council had conditionally approved this application.
22/00721/FL Sportsman Inn, 207 North Wingfield Road Mr C Browne	Construction of 3 residential dwellings	The Parish Council objected to this application on the grounds that it would reduce the amount of car parking available to the public house which would increase on-street parking. The Parish Council had received complaints about parking near the junction and there were concerns that emergency vehicles would not be able to get through parked vehicles. In addition, the parking for the proposed houses was on the frontage on Chapman Lane which was close to the junction.
22/00822/FLHPD 5 Keats Way Ms N Hale	Application under neighbour notification scheme for single storey rear extension.	The District Council had conditionally approved this application.

22/00361/FL 23 Opal Street Ms C Harrison	Application for detached garden room to be used for beauty salon.	The District Council had conditionally approved this application.
22/00829/DISCON Land to rear 109-247 Mansfield Road Miss G Francis	Discharge of condition 4	The Parish Council had no objections to this application.

RESOLVED to note the report.

Meeting finished at 7.35pm.

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Chair