

MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 11 May 2022 at the Grassmoor Community Centre.

PRESENT

Councillors A H Booker, M Durrant, J Hartshorne, L Hartshorne, P J Hemsley, S Hinds, R W Marriott, B Uknighted and J Wood.

PUBLIC PARTICIPATION

There were no matters taken in public participation.

POLICE/PARISH LIAISON

The Clerk reported that he had attended a task force meeting to discuss how to deal with the recent problems with travellers in the area. The travellers had now left the area.

Police non-attendance at Parish Council meetings was again raised as an issue and the Clerk agreed to raise the matter again.

COUNTY COUNCIL MATTERS

County Councillors C Cupit and J Woolley were unable to attend the meeting. Councillor Cupit had however, provided an update on matters raised at the last meeting of the Parish Council.

The trailer issue and village entrance sign to be raised to make space for flowers had both been raised with the County Council and a response on both was awaited.

Councillors Cupit and Woolley had provided grant funding of £500.00 for the Jubilee celebrations. The Parish Council thanked the Councillors for the grant.

The Clerk reported that the results of the drainage survey from MetroRod had been received and forwarded to Councillor Cupit (see minute no. 3835). Councillor Cupit had passed the email to officers and it was suggested that a site meeting be arranged to discuss the problem.

Councillor Cupit had passed the Pavilion parking query to the Development Control Team and feedback was awaited. It was also suggested that a site meeting be arranged.

With regards to the school query, Councillor Cupit had received an interim reply from Councillor A Dale, the Cabinet Member with responsibility for schools. The final response would be discussed at the next Parish Council meeting. With regards to the North Wingfield Road route, the County Council had asked whether it was wished for this to be logged and assessed as a potential hazardous route. The Parish Council indicated that it would.

Finally, with regards to Harron Homes, Councillor Cupit reported that she was meeting them again next week and hoped to receive the definitive timetable regarding the road,

pavement and drainage completion. Once she received this and confirmation, she would forward it on to share with the members of the Parish Council.

The Parish Council were concerned over the speeding problem on Chapman Lane and noted that several cars had been damaged on the road recently. The Clerk would report this to the County Councillors and also to the Police.

The Clerk reminded the Parish Council that at the last meeting, reference had been made to a speed indicator signs scheme that the County Council and the Police and Crime Commissioner were running. Details of the costs of the signs etc were presented and as a result the Parish Council decided that it did not wish to participate in the scheme at this time.

DISTRICT COUNCIL MATTERS

Councillor L Hartshorne reported that it was the District Council Annual Meeting later this month. The District Council were currently undertaking a consultation exercise on Sharley Park which he encouraged Parish Councillors to participate in. It was noted that the District Council were organising a jobs fair in Eckington on 12 May.

There were problems with refuse collection on Chapman Lane which the District Council were looking to address. Councillor Hartshorne had also reported the empty yard also on Chapman Lane which was a mess and an eyesore.

Councillor Hartshorne was sad to report the recent passing of Labour District Councillor Ann Holmes.

3823. APPOINTMENT OF CHAIR

RESOLVED that Councillor P J Hemsley be appointed as Chair of the Parish Council for the ensuing year.

3824. DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIR RESOLVED that in accordance with the Local Government Act 1972 the Parish Council Chair, Councillor P J Hemsley read and signed a Declaration of Acceptance of Office before the Parish Clerk.

Councillor P J Hemsley (in the Chair)

3825. APPOINTMENT OF VICE-CHAIR

RESOLVED that Councillor A H Booker be appointed as Vice-Chair of the Parish Council for the ensuing year.

3826. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors E A Hill and J Marriott and County Councillors C Cupit and J Woolley.

3827. DECLARATION OF MEMBERS INTERESTS Councillors L Hartshorne, S Hinds and J Wood declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 3834 refers). Councillor A H Booker declared a personal interest in the same item as his wife was an employee of the Community Centre.

3828. MINUTES RESOLVED that the Minutes of the meeting of the Parish Council held on 13 April 2022 be confirmed as a correct record and signed by the Chair.

3829. ACCOUNTS FOR PAYMENT

The Responsible Financial Officer presented for information, details of receipts and payments to 2 May 2022 which showed an overall balance of £144,308.01. The bank reconciliation had been circulated to every member by email.

It was reported that the first instalment of the precept payment had been received from the District Council in the sum of £66,553.00.

It was agreed that payments be authorised as detailed below:

Date	Payee	Reference	TOTAL	VAT Inputs
01.05.22	A Ward - Refuse bags	14BACS	£10.00	£1.67
01.05.22	Staff Salaries	15BACS	£2,046.52	£0.00
01.05.22	HMRC - PAYE April	15BACS	£507.46	£0.00
01.05.22	J Taylor - Internal Auditor	16BACS	£200.00	£0.00
11.05.22	Grassmoor Comm Cent-Grant & Room	17BACS	£2,032.50	£0.00
11.05.22	Grassmoor Comm Cent-Boiler repair	18BACS	£4,230.00	£0.00
11.05.22	R Ackrill - Rural Action Derbyshire	19BACS	£60.00	£10.00
11.05.22	NEDDC - Temp Event Licence	CHQ	£21.00	£0.00
11.05.22	JKE Ltd - Pavilion Alarm	BACS	£116.40	£19.40
11.05.22	BT – Pavilion Broadband	DD	£98.28	£16.38
11.05.22	R Ackrill – Expenses - Zoom	BACS	£14.39	£0.00
11.05.22	Style Entertainment – Bouncy Castle	BACS	£130.00	£0.00

RESOLVED to (a) note the report;
 (b) agree the bank reconciliation and the summary of receipts and payments to 2 May 2022; and
 (c) approve the payment of accounts as detailed above.

3830. REVIEW OF THE PARISH COUNCIL'S STANDING ORDERS, FINANCIAL REGULATIONS, RISK ASSESSMENT AND EQUALITIES POLICY

(a) Standing Orders

The Clerk presented the Parish Council's Standing Orders for review. No changes were proposed.

(b) Financial Regulations

The Clerk presented the Parish Council's Financial Regulations for review. No changes were proposed.

(c) Parish Council Risk Assessment

The Clerk presented a revised risk assessment for the Parish Council which had been updated in terms of the current Covid position.

(d) Equalities Policy

The Clerk presented the Parish Council's Equalities Policy for review. No changes were proposed.

RESOLVED to approve the Parish Council's Standing Orders, Financial Regulations, Risk Assessment and Equalities Policy.

3831. ADOPTION OF THE GENERAL POWER OF COMPETENCE

The Clerk reported that it was a requirement that the Parish Council adopt the General Power of Competence on an annual basis should it wish to use it at any point. The Parish Council satisfied both the electoral mandate and qualified Clerk requirements.

RESOLVED to adopt the General Power of Competence.

3832. APPOINTMENTS TO GRASSMOOR COMMUNITY CENTRE MANAGEMENT COMMITTEE AND THE GRASSMOOR COMMUNITY PAVILION OPERATIONAL MANAGEMENT GROUP RESOLVED to (a) appoint Councillors P J Hemsley, L Hartshorne, S Hinds and J Wood to serve on the Community Centre Management Committee for the forthcoming year; and

(b) to appoint Councillors J Hartshorne and S Hinds to serve on the Grassmoor Community Pavilion Operational Management Group.

3833 CHAIR'S ANNOUNCEMENTS

It was reported that Cubit Ultrasonic had undertaken the testing of the lamp columns for the hanging baskets. One column had failed the test. The Clerk would arrange for permission to be obtained for the hanging baskets from the County Council.

3834. GRASSMOOR COMMUNITY CENTRE

The Clerk reported that the Community Facilities Manager had identified that all the Centre's policies and procedures, risk assessments, contracts of employment and job descriptions were out of date and in urgent need of updating to ensure that the Centre was legally compliant. To assist in undertaking this work, the Management Committee

had agreed to engage Alistair Latham-Platt on a short-term basis to enable the Community Facilities Manager to concentrate on the development of the Community Centre and the Pavilion. It was noted that Mr Latham-Platt was the Community Facilities Manager's partner.

The Community Facilities Manager was looking at ideas to attract more users to the Centre. Two cleaners had been engaged but unfortunately, one had subsequently resigned. A replacement would be appointed as soon as possible. The Community Facilities Manager had identified that there appeared to be a variety of different and historic charging rates in place at the Centre. There would need therefore to be reviewed.

It was pleasing to report that the boiler had now been repaired and an annual maintenance contract taken out. The wiring in the Centre office had been identified as a potential health and safety hazard. It had been suggested that new trunking with additional plug sockets be installed and a price for this work was being obtained.

The Clerk reported that he had joined Rural Action Derbyshire and this would provide the Community Centre with access to advice and support on village halls and community centres.

The Responsible Financial Officer had prepared a draft budget for the Centre which would be looked at in detail before being presented to the Management Committee.

Another prospective buyer had been identified for Little Learners. The Community Facilities Manager had arranged to meet them recently but unfortunately, they had not attended.

The Clerk reported that the signatories on the Community Centre bank accounts were out of date and new signatories needed to be added.

RESOLVED to note the report.

3835. BARNES PARK AND WINSICK PARK

The Clerk reported that he had circulate the MetroRod survey report to the Parish Council. The report showed that the drain near the football pitch which the Parish Council had put in around 8 years ago, appeared to run into a drain running along the edge of the Park. MetroRod had done an exploratory dig around the hole where the water bubbles up in to the Park in the south-east corner. They had found a 9" pipe which they traced back to the highway side of the fence on Birkin Lane.

The report had been sent to Councillor Cupit who had in turn, passed it on the County Council's Flooding Officer. A site meeting would be arranged to discuss the report.

The Clerk reported that Philip Heath had concluded that the poplar tree in the south-eastern corner of the Park was unsafe and he had taken it down at a cost of £850.00. The poplar tree to the rear of 2 Durham Avenue was considered safe, but it was in need of pollarding at a cost of £500.00. Philip Heath had also provided a quote in the sum of £416.00 for the cutting back of the hedging along the Norfolk Avenue boundary.

With regard to the planting of the trees too near to the Pavilion, a meeting was awaited to discuss this further. The oak tree for the Queen's Jubilee would be planted at a suitable location in the Park, later in the year.

The Clerk reported that he was continuing to chase the District Council regarding the matters identified in the inspection report on the play equipment and also the position with regard to removing the K frame barriers.

RESOLVED to (a) note the report;
(b) ratify the decision of the Clerk in arranging for the potentially dangerous poplar tree to be taken down by Philip Heath; and
(c) agree the quotes from Philip Heath to pollard the poplar tree to the rear of 2 Durham Avenue and the cutting back of the hedging on Norfolk Avenue.

3836. CCTV

The Clerk reported that he had arranged for NW Systems to come to the Centre to try to solve the on-going network issues that were being experienced.

RESOLVED to note the report.

3837. MILL LANE ALLOTMENTS

There were no matters relating to Mill Lane Allotments to report.

RESOLVED to note the report.

3838. GILL LANE ALLOTMENTS

There were no matters relating to Gill Lane Allotments to report.

RESOLVED to note the report.

3839. GRASSMOOR LAGOONS, AVENUE WASHLANDS AND COUNTRY PARK

It was reported that the Friends of Grassmoor Country Park and Countryside Rangers had recently undertaken a litter pick following the travellers encampment on the Park. It was agreed that the Parish Council's thanks be passed on to both groups. Councillor L Hartshorne reminded the Parish Council that the Friends Group had played a significant part in several major projects in the Park which involved funding of around £200k. A funding bid was currently being prepared for funding to sort out the issues with the link path.

The Don Valley River Catchment Trust had commissioned new plans for the wetland area and these would be circulated as soon as they were received.

Councillor Booker reminded the Parish Council that it had previously been agreed that a site meeting be held to discuss the Council's concerns regarding the overgrown nature of the ponds.

RESOLVED to note the report.

3840. BIG LOCAL

There were no matters relating to Big local to report.

RESOLVED to note the report.

3841. BARNES PARK PROJECT

The Community Facilities Manager was working to develop the Pavilion and to ensure that all the necessary policies and procedures were in place. A cleaner working jointly in the Pavilion and the Community Centre had also been appointed.

The Clerk reminded the Parish Council that the final contractual snagging meeting had been held on 11 April 2022. Two main issues had been identified, the guttering which was considered to be insufficient for the size of the roof and secondly, gaps in the insulation around the joints in the roof space. Wernick had responded to indicated that all the minor issues had been addressed along with the problems in the roof space. They had however, indicated that they had only adjusted the guttering rather than replaced it. They considered the overflowing problem to be caused by leaf litter. The Clerk agreed to contact Wernick to indicate that the Parish Council did not accept this explanation and that they expected the guttering to be replaced.

The Clerk reported that he was still chasing Eon regarding the solar panels. The Community Facilities Manager was currently looking how best to address the issue of licensing the Pavilion to sell alcohol.

The Clerk reported that the County Council were willing to discuss the possibility of introducing parking on Birkin Lane as a pre-planning application enquiry and a meeting on site would be arranged.

The OMG were proposing that a low-key official opening ceremony for the Pavilion be planned for 2 June the day of the Queen's Jubilee event in Barnes Park. It was agreed that Councillor Hemsley attend on behalf of the Parish Council. Other invitees would include the Cricket and Football Clubs and the Blend Youth Group as main users as well as Big Local as the main funder. The Big Local Chief Executive was also visiting the Pavilion and, again, it was agreed that Councillor Hemsley attend on the Parish Council's behalf.

It was agreed that a plaque be put up at the Pavilion to commemorate its opening and the project itself.

RESOLVED to (a) note the report;

(b) to contact Wernick to indicate that the Parish Council did not accept this explanation and that they expected the guttering to be replaced; and

(c) erect a plaque in the Pavilion commemorating its opening and the project itself.

3842. CLIMATE CHANGE EMERGENCY

Councillor L Hartshorne reported that the District Council were organising a training session on climate change issues for 10 June 2022.

RESOLVED to note the report.

3843. ADDITIONAL LIGHTING - DOCTORS PATH

There were no matters to report.

RESOLVED to note the report.

3844. QUEEN'S PLATINUM JUBILEE

The Clerk reported that he had ordered a bench from BM Limited in the sum of £1,025 including delivery. Unfortunately, the bench could not be delivered in time to be installed for the celebrations in the Park on 2 June. The Parish Council wished to thank County Councillors Cupit and Woolley for the contribution of £500.00 towards the costs of the seat.

The Clerk reported that he had consulted the School regarding choice of key ring for pupils. The School had chosen a key ring which when the Clerk had checked, the cost had risen from £3.99 to £7.99 which meant that they could not be afforded. The Clerk and the Chair would liaise further with the School. It was also agreed that flags or plastic windmills be purchased for children attending the event in the Park.

In terms of the Jubilee event in the Park on 2 June, the Clerk had made all the necessary arrangements allocated to the Parish Council. This included applying for a Temporary Event Notice, organising the bouncy castle and the first aid cover. Councillors M Durrant, J Hartshorne, L Hartshorne and P Hemsley agreed to act as Marshalls for the event.

The Community Facilities Manager was looking to organise a tea party for Friday 3 June for older residents. It was agreed that a budget of £250.00 be allocated for this purpose. Bunting for the Centre was also being organised.

RESOLVED to (a) note the report;
(b) agree to purchase of flags or plastic windmills for the 2 June event; and
(c) agree a budget to support the tea party being organised for 3 June in the Community Centre.

3845. COST OF LIVING CRISIS

Councillor Durrant agreed to supply information to the Clerk for it to be displayed on the Parish Council's website and Facebook page. It was also noted that the Derbyshire Unemployed Workers Centre advice sessions would be returning to the Community Centre on a fortnightly basis in the near future on a date to be confirmed.

RESOLVED to note the report.

3846. PLANNING MATTERS

Application No.	Description	Comments/objections/material considerations
22/00361/FL 23 Opal Street Ms C Harrison	Use of proposed garden room as beauty salon	The Parish Council had no objections to this application.

The Clerk reported that the new development on 143 Mansfield Road site would be named Oakland Close.

RESOLVED to note the report.

3847. GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL ACCOUNTS 2021-22 – STATEMENT OF ACCOUNTS

The Clerk and the Responsible Financial Officer reported on the Parish Council Accounts for 2021-22. It was agreed that the Chair and the Clerk be authorised to sign the Statement of Accounts and Annual Return for submission to the External Auditor. The Parish Council also noted and agreed the revised Asset Register.

RESOLVED to (a) approve the Parish Council Accounts for 2021-22; (b) authorise the Clerk and the Chair to sign the Annual Return and Statement of Accounts; and (c) approve the Parish Council’s asset register.

3848. GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL ACCOUNTS 2021-22 – GOVERNANCE

The Responsible Financial Officer reported on governance arrangements for the Parish Council Accounts for 2021-22. The arrangements were approved, and it was agreed that the appropriate documentation be published on the website.

RESOLVED to (a) approve the governance arrangements; and (b) publish the appropriate notices on the website.

Meeting finished at 8.25pm.

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Chair