

MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 9 December 2020 at the Grassmoor Community Centre.

PRESENT

Councillor P J Hemsley (in the Chair)

Councillors I F Barlow, A H Booker, J Hartshorne, L Hartshorne, E A Hill, S Hinds, J Marriott, R W Marriott, L Thomas and J Wood.

PUBLIC PARTICIPATION

There were no matters raised in public participation.

POLICE/PARISH LIAISON

The Clerk was asked to report speeding vehicles along North Wingfield Road.

COUNTY COUNCIL MATTERS

Councillor Barker reported that he had again reported the broken speeding sign on North Wingfield Road. It was reported that the Clerk had asked the officer dealing with the siting of the bus shelter at the junction of North Wingfield Road and Norfolk Avenue to attend a site meeting to discuss the issue. The Clerk agreed to contact the resident who first requested the bus shelter.

DISTRICT COUNCIL MATTERS

There were no matters relating to the District Council to report except for an update on the lighting on the Doctors pathway which is covered in minute no. 3526.

3510. APOLOGIES FOR ABSENCE

There were no apologies for absence.

3511. DECLARATION OF MEMBERS INTERESTS

Councillor L Hartshorne, P J Hemsley, S Hinds, L Thomas and J Wood declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 3516 refers). Councillor R W Marriott declared a pecuniary interest in the same item as an employee of the Community Centre.

3512. MINUTES RESOLVED that the Minutes of the meeting of the Parish Council held on 11 November 2020 be confirmed as a correct record and signed by the Chair.

3513. ITEMS IN EXCLUSION

There were no items to be taken in exclusion.

3514. ACCOUNTS FOR PAYMENT

The Responsible Financial Officer presented for information, details of receipts and payments to 1 December 2020 which showed an overall balance of £141,942.33. The bank reconciliation could obviously not be signed but the Responsible Financial Officer had circulated a copy to every member by email.

Accounts due for payment and details of income received were presented and it was agreed that payments be authorised as detailed below:

Date	Payee	Details	Method	Amount	VAT
01.12.20	Staff Salaries	October	BACS	£1,774.00	£0.00
01.12.20	HMRC	PAYE	BACS	£683.25	£0.00
01.12.20	Eon	Pavilion	DD	£40.91	£0.00
04.12.20	Water Plus	Pavilion	BACS	£24.43	£0.00
09.12.20	Elliot Mather	Legal fees	BACS	£430.00	£150.00
09.12.20	NEDDC	Seat Licence	BACS	£1.00	£0.00
09.12.20	NEDDC	Perch Seat Installation	BACS	£464.13	£77.35
09.12.20	NW Systems	CCTV Server	BACS	£3,027.60	£504.60
09.12.20	NW Systems	CCTV Cameras	BACS	£4,482.40	£747.07
09.12.20	Western Power	Electricity Cabinet	BACS	£1,357.25	£0.00
09.12.20	Metro Rod	Drain Survey	BACS	£540.00	£90.00
09.12.20	NEDDC	Barnes Park Maintenance	BACS	£14,797.92	£2,466.32
09.12.20	A Gibbons	Electricity Cabinet	BACS	£1,320.00	£0.00
09.12.20	A Ward	Refuse Sacks	BACS	£10.00	£1.67
09.12.20	Water Plus	Pavilion	BACS	£16.45	£0.00

RESOLVED to (a) note the report;
(b) agree the bank reconciliation and the summary of receipts and payments to 1 December 2020; and
(c) approve the payment of accounts as detailed above.

3515. CHAIR'S ANNOUNCEMENTS

It was reported that North East Derbyshire District Council along with Rykneld Homes had launched its Care at Christmas Appeal to provide a surprise festive gift for the District's Care Home Residents who faced not seeing family and friends at Christmas. They were looking to use the Community Centre as a donation point.

3516. GRASSMOOR COMMUNITY CENTRE

It was noted that the Community Centre had re-opened with limited users. Some issues had arisen around the cleaning of the Centre which the Clerk had asked the Centre Manager to address as a matter of urgency.

RESOLVED to note the report.

3517. PARISH COUNCIL BUDGET AND PRECEPT 2021-22

The Clerk and Responsible Financial Officer reported on the Parish Council budget and precept for 2021-22. It was noted that this would be the first year when the Parish Council would receive no support grant and would be entirely self-sufficient.

The proposed budget made allowances where appropriate, for increases to allow for inflation and other known adjustments. As the Parish Council were aware, the major project for the Council was currently the new Hub in Barnes Park. The budget made provision for the Council's contribution to the project and also for contingencies that might arise during the course of the project. An allowance of £2,620 had also been made towards the repayment costs of taking out a PWLB loan to contribute to the funding of the project. It was not anticipated however, that there would need for the loan to be taken out.

It was suggested that the Park maintenance budget be increased to £20k to cover the costs of potential works regarding flood alleviation, tree and hedge planting and potential wildlife areas. There was also a potential issue with some of the poplar trees in the Park which may need to be addressed (See minute no. 3518).

The Clerk reminded the Council the CCTV budget, including the reserve had been spent during 2020-21 on replacement cameras and a new server. There was a need therefore to replenish the CCTV budget. It was suggested that an allocation of £5k be made in the budget for the forthcoming year.

The Parish Council elections in 2019 had cost far more than had been anticipated. The Clerk recommended therefore that the Council make an increased allocation in the coming year and future years to cover the increased costs. The allocation would not cover the cost of an election, but if a by-election was necessary, funds could be vired from another budget heading.

With regard to climate change, it was noted that provision for some projects was included in other budget headings such as park maintenance. There remained in reserves however, an allowance of £3k for potential PWLB loan repayments to cover the costs of providing solar panels on the Community Centre.

In terms of income, it was not proposed to increase rents on either Mill Lane or Gill Lane Allotments. The fees for the Cricket and Football Clubs would need to be determined and it was noted that the fees for the use of the Hub would go to the Operational Management Group.

The Clerk and Responsible Financial Officer therefore proposed that the Parish Council set a precept for 2021-22 of £127,637 which represented a 5.45% increase on the previous year. A copy of the budget was attached as an Appendix to the minutes.

RESOLVED to (a) note the report;
(b) not increase the rents of the Mill Lane and Gill Lane Allotments;
(c) note the position with regard to the Football and Cricket Club fees;

- (d) approve the budget as set out in the Appendix to the minutes; and
- (e) set a precept of £127,637 which represented a 5.45% increase on the previous year.

The Clerk reported that it was a legal requirement for a recorded vote to be taken. The results of the record vote are set out below:

For: Councillors I F Barlow, A H Booker, J Hartshorne, L Hartshorne, P J Hemsley, E A Hill, S Hinds, J Marriott, R W Marriott, L Thomas and J Wood.

Against: None

Abstentions: None

3518. BARNES PARK AND WINSICK PARK

The Clerk reported that with regard to the flooding problem, he had spoken to the Highways Division of the County Council regarding the drains on North Wingfield Road and Birkin Lane to try to prevent the water from entering the Park in the first instance. The County Council had agreed to look into this further.

The Clerk reported that as part of the new Hub project, three poplar trees and one holly tree had been cut down. On inspection, the poplar trees appeared to be diseased. The tree surgeons undertaking the work also had concerns about a further tree within the Hub compound and also a further tree further down Birkin Lane. They had recommended that the poplar tree within the compound be removed and the Chairman, in consultation with the Clerk, had agreed to this. The Clerk had arranged for Philip Heath who had previously undertaken work on the trees in the Park for the Parish Council, to look at the remaining poplar trees in the Park to see if they were safe.

It was noted that the Parish Council had previously agreed to replace the trees taken down and it was agreed that advice should be sought from the Woodlands Trust on the most appropriate trees to be planted. It was also noted that the poplar trees may have been planted to commemorate those from Grassmoor who had lost their lives in the First World War. It was agreed that the replacement of the trees be considered further once the condition of the remaining trees had been determined.

The Clerk reported that the District Council had received a complaint that young people were gathering on the skate park and MUGA as they were flood lit and that those congregating were not observing social distancing. It had been suggested that the lights on the skatepark and MUGA should be turned off during the current restrictions. Concerns were expressed however, that young people would gather whether the lights were on or not and that if they were off, this may present other health and safety issues. The Clerk agreed to ascertain how quickly and easily the lights could be turned off if need be.

It was reported that the football pitch appeared to have been damaged. It was agreed that the matter be reported to the District Council.

It was noted that the signs at Winsick Park warning of the dangerous road were only laminated paper signs. It was agreed that permanent signs be purchased.

RESOLVED to (a) note the report; and
(b) ratify the decision of the Clerk and Chair to have the poplar tree taken down and the remaining poplar trees checked for safety;
(c) investigate the position regarding the lights on the MUGA and skatepark;
(d) report the damage to the football pitch to the District Council; and
(e) approve the purchase of permanent signs for Winsick Park.

3519. CCTV

The Clerk reported that the camera on the Doctor's Surgery was now operational again. It was agreed that the Clerk liaise with NW Systems regarding him being able to record footage from his laptop rather than only from the Community Centre.

The Clerk reported that with regard to the request for CCTV to be installed at Winsick, the Clerk reported that he had contacted four companies and explained the position with regard to server and the layout of the road. All four were not interested in the work. The Clerk agreed to contact Brown's Taxis to see if they would be happy to house the server on their property.

RESOLVED to (a) note the report; and
(b) contact Brown's Taxis to see if they would be happy to house the CCTV server on their property.

3520. MILL LANE ALLOTMENTS

There were no matters relating to Mill Lane Allotments to report.

RESOLVED to note the report.

3521. GILL LANE ALLOTMENTS

There were no matters relating to Gill Lane Allotments to report.

RESOLVED to note the report.

3522. GRASSMOOR LAGOONS

Councillor L Hartshorne reported that there was a campaign supported by two County Councillors, to get the Lagoons fully opened to the public. The planning requirements relating to the original application had clearly not been met.

RESOLVED to note the report.

3523. BIG LOCAL

The Clerk reported that he and Councillor L Hartshorne, had met with Big Local to primarily discuss the Hub project. However, ways in which Big Local and the Parish Council could work more effectively together generally and more specifically on issues such as climate change, were discussed. It was suggested that the Parish Council and the Partnership Board share minutes of meetings to give each other a better

understanding of on-going projects and activities. It was also agreed that regular catch-up meetings would be held.

It was noted that Big Local had agreed to split the additional costs of the perch seating in the bus shelters.

RESOLVED to note the report.

3524. BARNES PARK PROJECT

The Clerk reported that work had started on the new Hub as planned on 30 November and the existing building had now been demolished.

The Parish Council were reminded of the urgent need for an electricity cabinet to be constructed. The cabinet had been built by A Gibbons at a cost of £1,320.00 and Western Power had disconnected the supply on 30 November.

The drains survey had revealed some damage but not to the sections of the drain that were going to be used. The survey did show some root damage on a section of drain which was believed to be on the highway side of the boundary. The Clerk had reported this to Yorkshire Water who had looked at the problem on 30 November. As the Clerk had not heard to the contrary, it was assumed that the problem was outside of the Park boundary.

It was noted that a 63mm water supply would be required for the new building.

The Clerk had spoken to Sport England and advised them of the Covid related delay in processing Land Registry applications.

The VAT registration and option to tax forms had been completed and sent to HMRC. The Clerk had begun the process of drawing down the Section 106 funding although this was more complicated than first thought. The paperwork to draw down the County Council's Community Priorities funding had been completed and submitted. The spend profile had been received from Wernick.

RESOLVED to note the report.

3525. CLIMATE CHANGE EMERGENCY

The Clerk reported that the Climate Change Working Group had met on 26 November. The Working Group had considered a variety of options relating to the Community Centre and outdoor activities and these would be developed into a draft action plan. The need to develop work on climate change with partners was noted.

It was agreed that in future, papers for Parish Council meetings would not be circulated in hard copy form.

RESOLVED to (a) note the report; and
(b) not circulate hard copies of Parish Council papers.

3526. ADDITIONAL LIGHTING - DOCTORS PATH

Councillor E A Hill reported that the District Council had quoted £2,460 to provide an additional light on the Doctors path. Councillor Hill had asked the Council to provide a quote for a two-headed unit utilising the existing column which may work out cheaper whilst providing additional light.

It was noted that it was unclear whether the District Council or Rykneld homes owned the pathway. It was agreed that a name sign for the path should be put up. It was suggested that "Doctors Walk" would be an appropriate name. The permission of the owner of the path, once established, would be required before a name sign could be erected.

RESOLVED to (a) note the report; and
(b) subject to the permission of the owner, a name sign be erected on the path.

3527. GRIT BINS

The Clerk reported that the County Council had confirmed that bases were not required for the grit bins at the junctions of Mill Lane and Broom Drive and Hagg Hill and Kestrel Road. He had therefore placed an order for the bins with the County Council.

RESOLVED to note the report.

3528. PLANNING MATTERS

Application No.	Description	Comments/objections/material considerations
19/00207/DISCON Land to rear 2 to 6 Westhill Lane Persimmon Homes	Discharge of conditions	Conditions discharged.
20/00811/RM 143 Mansfield Road, Winsick Mr L Hewitt	Construction of 3 dwellings	This application had been conditionally approved by the District Council.
20/00634/FL The Coal Yard, North Wingfield Road Mr D Atkinson	Provision of 2no office buildings	This Parish Council had no objections to this application.

RESOLVED to note the report.

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Chair

Grassmoor, Hasland & Winsick Parish Council Budget 2021-22

	2019/20 BUDGET			PROPOSED BUDGET
INCOME				2020/21
Precept	£121,044.00			£127,637.00
Allotments	£698.00			£698.00
Interest Receivable	£250.00			£0.00
Support Grant	£0.00			£0.00
Pavilion Meters	£25.00			£0.00
Sports pitch lettings	£1,576.00			£1,250.00
Pavilion Rent	£0.00			£500.00
TOTAL INCOME	£123,593.00			£130,085.00
			ESTIMATED RESERVES	
EXPENDITURE			at 31.03.21	
ADMINISTRATION EXPENSES				
Salaries (inc. NIC)	£29,000.00		£4,000.00	£30,000.00
Administration (inc. Ins)	£7,000.00		£600.00	£7,000.00
Allotments	£0.00		£1,000.00	£0.00
PARISH PARKS & PAV				
Rates/Water/Electricity	£1,000.00		£300.00	£1,000.00
Repairs & Maintenance	£18,000.00		£4,300.00	£20,000.00
War Memorials	£4,500.00		£1,600.00	£0.00
Park Project	£5,000.00		£38,000.00	£10,000.00
Dog bins	£2,800.00		£0.00	£3,000.00
CCTV Maint/Management	£0.00		£2,000.00	£5,000.00
COMMUNITY CENTRE				
Staff Funding	£24,000.00		£0.00	£24,000.00
Contingency	£0.00		£10,000.00	£0.00
PWLB LOAN Pavilion	£3,000.00		£3,000.00	£2,620.00
PWLB LOAN Play Equipment	£5,623.00		£0.00	£5,565.00
CEMETERY	£11,050.00		£452.00	£11,700.00
GENERAL EXPENSES				
Courses/Subs	£0.00		£500.00	£0.00
Donations	£3,500.00		£2,500.00	£0.00
Chairman's Allowance	£120.00		£120.00	£0.00
Grassmoor School	£0.00		£0.00	£0.00
ELECTIONS	£0.00		£2,000.00	£2,000.00
BUS SHELTERS	£1,000.00		£6,000.00	£0.00
HANGING BASKETS	£3,700.00		£0.00	£4,000.00
TRADE REFUSE	£1,500.00		£0.00	£1,800.00
WEBSITE	£0.00		£200.00	£300.00
HIGHWAYS (grit bins)	£500.00		£0.00	£1,600.00
Remembrance Sunday	£800.00		£700.00	£0.00
VE Day	£1,000.00		£0.00	£0.00
Climate Change/Solar Panels	£500.00		£3,000.00	£500.00
General Reserve			£2,000.00	£0.00
TOTAL EXPENDITURE	£123,593.00		£82,272.00	£130,085.00