

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 14 October 2020 at the Grassmoor Community Centre.**

**PRESENT**

Councillor A H Booker (in the Chair)

Councillors I F Barlow, J Hartshorne, L Hartshorne, E A Hill, J Marriott and R W Marriott.

**PUBLIC PARTICIPATION**

A question was raised regarding the possibility of installing CCTV cameras at Winsick following recent incidents where cars had been damaged. (See Minute no. 3474)

Concern was also expressed over comments made at the last Parish Council meeting relating Grassmoor Sports FC. (See minute no. 3473)

**POLICE/PARISH LIAISON**

The Clerk had reported the anti-social behaviour on the Doctors path to the Police. The Police had indicated that they regularly pass the area and had not noticed any issues to date. They would however, keep an eye on the situation.

**COUNTY COUNCIL MATTERS**

Councillor Barker reported that the planning application by MXG to remove conditions in relation to a waste transfer station at Corbriggs had been approved at the County Council's Planning Committee.

Councillor Barker noted the position with regard to flooding at Barnes Park. (See minute no. 3473).

**DISTRICT COUNCIL MATTERS**

Councillor L Hartshorne reported that he was pushing for the connectivity of the Avenue Washlands cycle route. Part of the issue was that the path was not considered to be up to standard by Sustrans. Councillor Barker agreed to take the matter up with the County Council to try to find a solution.

**3466. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors P J Hemsley, S Hinds, L Thomas and J Wood.

**3467. DECLARATION OF MEMBERS INTERESTS**

Councillor L Hartshorne declared a personal interest in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 3472 refers).

**3468. MINUTES RESOLVED** that the Minutes of the meeting of the Parish Council held on 9 September 2020 be confirmed as a correct record and signed by the Chair.

**3469. ITEMS IN EXCLUSION**

It as agreed that an item relating to Grassmoor Community Centre be taken in exclusion.

**3470. ACCOUNTS FOR PAYMENT**

The Responsible Financial Officer presented for information, details of receipts and payments to 6 October 2020 which showed an overall balance of £153,210.71. The bank reconciliation could obviously not be signed but the Responsible Financial Officer had circulated a copy to every member by email.

Accounts due for payment and details of income received were presented and it was agreed that payments be authorised as detailed below:

<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Method</b>	<b>Amount</b>	<b>VAT</b>
01.10.20	Staff Salaries	July	BACS	£1,733.51	£0.00
01.10.20	HMRC	PAYE	BACS	£653.70	£0.00
01.10.20	Eon	Pavilion	DD	£18.00	£0.85
14.10.20	Grassmoor Community Centre	Grant - Salaries	BACS	£2,000.00	£0.00
14.10.20	R Ackrill	Expenses – Zoom/Virus protection	BACS	£74.38	£2.40
14.10.20	G Birch Assoc	Barnes Park Project	BACS	£400.00	£0.00
14.10.20	NEDDC	Trade Waste	BACS	£561.34	£0.00
01.10.20	Unity Trust Bank	Bank Charges	DD	£23.25	£2.69
14.10.20	IMI	War Memorial Cleaning	BACS	£1662.00	£277.00
14.10.20	British Legion	Wreaths	BACS	£34.00	£0.00
14.10.20	A Ward	Refuse sacks	BACS	£10.00	£1.67
14.10.20	Eon	Park Lighting	BACS	£57.04	£2.72

The Responsible Financial Officer reported that he intended to use the Parish Council's Capital Reserve account as the account in which to hold the funding for the Community Hub project.

- RESOLVED** to (a) note the report;  
 (b) agree the bank reconciliation and the summary of receipts and payments to 6 October 2020; and  
 (c) approve the payment of accounts as detailed above.

### **3471. CHAIR'S ANNOUNCEMENTS**

It was reported that Rykneld Homes were organising a litter pick in Grassmoor on 11 November commencing at 10.00am in the Community Centre car park.

Members were reminded that at the last meeting, a request had been considered to help provide dog bins and litter bins on the Avenue Washlands. The Clerk had circulated details of the area of the Washlands that was in the Parish. As a result, it was agreed that no dog or litter bins should be provided.

It was reported that the perch seating had been installed in the brick-built bus shelters. Unfortunately, the seats were only 1m in length instead of £2m. The Clerk was discussing the issue with Big Local.

It was reported that National Negotiating Body for local government pay had agreed a 2.5% pay award which would be applied to the Clerk's and Responsible Financial Officer's pay, backdated to 1 April 2020.

### **3472. GRASSMOOR COMMUNITY CENTRE**

The Clerk reported that the Management Committee had met on 30 September 2020. At the last meeting, reference had been made to staffing issues and issues around the cleanliness of the building in general which was particularly important given the situation with Covid-19. A staff meeting had been convened to discuss the cleaning situation and the staffing issue had been satisfactorily resolved. Since re-opening on 3 August, use of the Centre had been exceptionally low.

The Community Centre accounts were agreed by the Management Committee for submission to the Charities Commission.

**RESOLVED** to note the report.

### **3473. BARNES PARK AND WINSICK PARK**

The Clerk reported that with regard to the flooding problem, the County Council had advised that they had made contact with the District Council to look at any existing plans or to create plans to help alleviate the problem. The Clerk had suggested that a site meeting be held with the County and District Councils. The Clerk was asked to see if sandbags could be provided.

The Clerk reported that at the last meeting of the Parish Council, reference had been made to a football match involving Grassmoor Sports FC where it was suggested that issues around Covid safety had arisen. The Clerk had, following the meeting, clarified the position with the Football Club and he was satisfied that no breach of Covid regulations had occurred. The information had been passed to the Parish Council in good faith. However, the Parish Council apologised to the Football Club for presenting incorrect information regarding the match.

The Clerk referred to a complaint from a local resident regarding various issues relating to Barnes Park, a copy of which had been previously circulated. The email referred to

burnt furniture which had been dumped in the Park and which was still there several days later. It was noted that this had been reported to the District Council on the same day and they had agreed to attend and remove it. Unfortunately, the furniture had not been removed immediately, although it had now been removed.

The complaint also referred abandoned bicycles being left on the Park. The Clerk was unaware of this but agreed to ask the Park Attendant if he was aware of the problem. Reference was also made to broken glass and litter on the Park. As the Parish Council were aware, this was a regular problem which the Park Attendant gave as much attention as possible and he often worked over and above the hours he was paid for. There had been problems recently with District Council staff mowing over bottles and cans causing them to break and cause a danger to Park users. This had been taken up with the District Council who had addressed the problem with staff.

The complaint also referred to dog mess on the Park. Again this was a problem that the Parish Council were fully aware of. It was agreed the District Council's Dog Warden be asked to give the matter attention. It was agreed that a message be put on the Council's website and Facebook page to encourage people to not allow their dogs to foul the Park and for them not to drop litter.

The complaint referred to the CCTV cameras being monitored 24/7. It had been explained that the Parish Council did not have the resources to monitor the cameras on a full-time basis. Consideration could be given to providing more cameras in the Park subject to funding being available. With regard to lighting being provided on the paths in the Park, it was noted that this could in some instances cause problems with anti-social behaviour as it encouraged people to stay in the Park after dark. There would also be an issue with funding such lighting, both capital and on-going revenue funding.

It was reported that the Cricket Club had requested a reduction in their fees as a result of the reduced number of matches which had been played owing to Covid-19. It was agreed in principle, that any reduction would be considered alongside any reduction in fees the Parish Council received from the District Council.

The Clerk reported that the new seating and bench for Winsick Park had been ordered. Unfortunately, the order had not been processed immediately so there would be a delay in delivery. The Clerk had spoken to the District Council regarding the provision of signs indicating a busy road near the Park gates. These would be sorted as soon as possible. The Clerk agreed to check whether the developer of the new development at Winsick was required as part of the planning consent, to introduce any road safety measures.

**RESOLVED** to (a) note the report; and  
(b) agree in principle to a reduction in fees for the Cricket Club with this to be considered further when the Parish Council received its charges for the Park.

#### **3474. CCTV**

The Clerk reminded the Parish Council that at the last meeting, it had been agreed to upgrade the Milestone software ported that NW Systems to ensure reliability and to

remain cyber secure and to ensure that there was manufacturer support available. Unfortunately, when NW Systems were planning the work, it was found that the existing server was not suitable to be upgraded to Windows 10 and could therefore support the latest version of Milestone. The server in the Community Centre, therefore needed to be replaced at a cost of £2,523.00. It was agreed that the server be replaced.

The Clerk had circulated an email from a resident at Winsick regarding recent incidents involving damage to vehicles and requesting that CCTV be installed. The Clerk advised the Parish Council that whilst any cameras could no doubt be installed on lamp columns, a separate server may be required which raised the question of where it would be located. The Clerk also reminded the Parish Council that previously cameras had been installed at locations where there had been on-going issues with crime and anti-social behaviour over a sustained period of time. The Clerk agreed to discuss the options for cameras at Winsick with NW Systems.

**RESOLVED** to (a) note the report;  
(b) approve that an order be placed for the replacement server in the sum of £2,523.00; and  
(c) discuss the options for cameras at Winsick with NW Systems.

#### **3475. MILL LANE ALLOTMENTS**

There were matters relating to Mill Lane Allotments to report.

**RESOLVED** to note the report.

#### **3476. GILL LANE ALLOTMENTS**

There were no matters relating to Gill Lane Allotments to report.

**RESOLVED** to note the report.

#### **3477. GRASSMOOR LAGOONS**

There was nothing relating to the Lagoons to report.

**RESOLVED** to note the report.

#### **3478. BIG LOCAL**

There were no matters relating to Big Local to report.

**RESOLVED** to note the report.

#### **3479. BARNES PARK PROJECT**

The Clerk reported that a very positive pre-contract meeting had been held with Wernick Construction. Following the meeting, an issue had arisen as Wernick were refusing to take out a Advance Payment Bond which would protect the Parish Council should Wernick go out of business with the Council having paid in advance for work

that was not delivered. After much discussion, it had been agreed that no advance payments would be made on the project which reduced the risk to the Parish Council.

It had been agreed with Wernick, that work would start on site no later than 30 November. The six units would be delivered to Wernick on 2 January 2021 and the building would be handed over on 12 March 2021. The contract paperwork was in hand.

The Clerk reminded the Parish Council that the drains had been surveyed earlier this year and it had been recommended that they be pressure treated prior to the works commencing to remove the build-up of mud and silt. The Clerk would arrange for this to be undertaken. An asbestos survey had also been undertaken and the results were awaited.

It was noted that the planning application to discharge conditions 7 and 8 had been approved by the District Council.

The Clerk would be arranging for funding to be drawn down and this funding would be held in the Parish Council's Capital Reserve account. Big Local had requested a spend profile for the project and this would be provided as soon as possible.

**RESOLVED** to (a) note the report; and  
(b) arrange for the drains to be pressure treated.

#### **3480. CLIMATE CHANGE EMERGENCY**

It was agreed that a meeting of the working group be arranged.

**RESOLVED** to arrange a meeting of the Climate Change Working Group.

#### **3481. SOLAR PARK – WINSICK CALOW**

James Owen of Kronos Solar attended the meeting to inform the Parish Council of a proposed large solar farm development at Calow and Winsick.

**RESOLVED** to note the report.

#### **3482. REMEMBRANCE SUNDAY 2020**

The Clerk reported that he had been taking advice on how to proceed with this year's Remembrance Sunday Service on 8 November 2020. It was suggested that virtual service be held, recorded in advance and played via Facebook on the Sunday just before 11.00am.

**RESOLVED** to approve the proposed arrangements for the Remembrance Sunday Service.

### **3483. ADDITIONAL LIGHTING - DOCTORS PATH**

The Clerk reported that he had heard nothing from the District Council Estates Department regarding the additional lighting. Councillor Hill agreed to take the matter up with the District Council.

**RESOLVED** to note the report.

### **3484. DOCTOR'S SURGERY**

Following the last meeting, an email had been received from a local resident, sharing the Parish Council's concerns regarding the Doctor's Surgery in Grassmoor. Concerns were raised over the Surgery opening hours and the difficulty in getting an appointment in Grassmoor and that local patients were being directed towards attending the Clay Cross Surgery. There were also concerns that there were often no Doctors available at the Grassmoor Surgery.

It was noted that Councillors Hill and Barlow had attended a meeting of the PPG and had received assurances that the Surgery in Grassmoor would not be closed.

It was agreed that the Clerk write to Royal Primary Care, copy to Lee Rowley MP, expressing the Parish Council's concerns over the future of the Grassmoor Surgery. It was also agreed that the PCT be invited to attend a meeting of the Parish Council.

**RESOLVED** to write to Royal Primary Care, copy to Lee Rowley MP expressing the Parish Council's concerns over the future of the Grassmoor Surgery and inviting them to attend a meeting of the Parish Council.

### **3485. PLANNING MATTERS**

<b>Application No.</b>	<b>Description</b>	<b>Comments/objections/material considerations</b>
20/00784/FLHPD 149 North Wingfield Road Mr and Mrs White	Single storey rear extension	This application had been conditionally approved by the District Council.
20/00634/RM The Coal Yard, North Wingfield Road Atkinson's	Approval of reserved matters	The Parish Council had no objections to this application.
20/00730/FL/AMEND Land to rear 2 to 6 Westhill Lane South Yorkshire Housing	Non-material amendment to boundary treatments	This application had been conditionally approved by the District Council.

20/00811/FL 143 Mansfield Road Mr L Hewitt	Demolition of existing buildings and construction of 3 two storey detached dwellings	The Parish Council had no objections to this application.
17/01337/FL Barnes Park Pavilion Grassmoor, Hasland & Winsick Parish Council	Discharge of conditions 7 and 8	This application had been approved by the District Council.
20/00726/DISCON Land to rear 109-247 Mansfield Road, Winsick Miss G Clarkson	Discharge of condition 3	This application had been approved by the District Council.
20/00488/EIA Manor House Farm Kronos Solar Projects	EIA Screening Opinion	The Parish Council had no objections to this application.

**3486. EXCLUSION OF THE PUBLIC RESOLVED** that under Section 1(20) Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Parish Council) on the grounds that it involves the likely disclosure of exempt information as defined in the following summary of proceedings.

**SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC HAD BEEN EXCLUDED FROM THE MEETING**

- (a) To consider the report of the Clerk on staffing matters relating to Grassmoor Community Centre (contains information relating to an individual).

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**Chair**