

MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 13 May 2020 at the Grassmoor Community Centre.

PRESENT

P J Hemsley (in the Chair)

Councillors I F Barlow, A H Booker, J Hartshorne, L Hartshorne, E A Hill, S Hinds, L Thomas and J Wood.

PUBLIC PARTICIPATION

The Clerk reminded the Parish Council that as members of the public could not be physically present at the meeting, arrangements had been made to receive written questions in advance of the meeting.

One question had been received from Blaine Uknighed as follows:

“I would like to know why there is not going to be any public participation at tonight’s meeting and why adequate measures were not in place to allow the public to be present, even with it being online. I would also like to know why it has taken missing a meeting completely before moving the meetings online?”

The Clerk responded as follows:

“Thank you for the question. To answer the second element of the question first, the last Parish Council meeting was due to be held on 8 April and at this point gatherings, including Parish Council meetings, under the emergency lock down rules were not allowed. The Government introduced the Local Authority (Coronavirus) Flexibility in Local Meeting Regulations, to enable meetings to take place virtually. Prior to the new Regulations coming in to force, it was not legally possible to hold meetings virtually. The Regulations did not come in to effect until 4 April, four days before the meeting was due to take place and after the papers for the meeting should have been legally published. I took the view that as the new Regulations had not been published and as there were no pressing issues requiring a decision, and after consulting the Chair, that the meeting should be cancelled.

In respect of the first part of the question, the Parish Council, like many other Councils up and down the country, are in unchartered waters and a lot is changing at a fast pace and this is our first virtual meeting. Whilst we have not made provision for members of the public to ask questions in person, we have made provision for questions to be asked. The issue of how the public can ask questions at council meetings is one which is being considered by councils, including county and district councils, not just parishes. I am in the process of looking at how we can achieve this for future meetings and any information about future arrangements will be published on the Council’s website and Facebook page.”

POLICE/PARISH LIAISON

The Clerk reported that there had been issues with motorbikes using the Country Park. The Police were aware and to date, one motorcycle had been confiscated. It was also reported that groups of teenagers were hanging around the shops on North Wingfield Road and were threatening and bullying younger children. It was understood that the Police were aware but the Clerk agreed contact them again on the matter.

COUNTY COUNCIL MATTERS

Councillor Barker reported that each County Councillor had been allocated an additional amount of Members Community Leadership Scheme funding and he was open to suggestions as to how it could be used. He had allocated a sum of money to the Friends of Grassmoor Country Park for the fencing around the Lagoons. Councillor Booker indicated that once the lock down restrictions were lifted, he planned to arrange a community event to raise funds for the NHS and perhaps some funding could be allocated to support this.

Councillor Barker was asked to chase up progress on both the flooding issue in Barnes Park and the parking on the verges problem on Broom Drive.

DISTRICT COUNCIL MATTERS

Councillors L Hartshorne and E A Hill reported that the District Council in conjunction with Rykneld Homes, had done a good job in responding to the Coronavirus pandemic. They had made contact with the elderly and vulnerable in the local community to make sure they were okay and to see if they needed any assistance. It was agreed that a letter of thanks be sent to the District Council and Rykneld.

- 3381. SUSPENSION OF STANDING ORDERS** The Clerk reported that as a result of the Covid-19 virus pandemic, the Government had introduced the Local Authority (Coronavirus) Flexibility of Local Meetings Regulations which came in to effect on 8 April 2020. The Regulations gave local authorities, including Parish Council's the power to hold "virtual" meetings. As the Council's Standing Orders currently did not permit the holding of virtual meetings at this stage, it was proposed that they be suspended to allow the meeting to proceed in a virtual format. The Clerk would revise the Standing Orders accordingly and present them to the next meeting.

RESOLVED to suspend the Council's Standing Orders in relation to the conduct of meetings to enable the meeting to be conducted on a virtual basis.

3382. APPOINTMENT OF CHAIR

RESOLVED that Councillor P J Hemsley be appointed as Chair of the Parish Council for the ensuing year.

- 3383. DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIR RESOLVED** that in accordance with the Local Government Act 1972 the Parish Council Chair, Councillor P J Hemsley read and signed a Declaration of Acceptance of Office before the Parish Clerk.

Councillor P J Hemsley (in the Chair)

3384. APPOINTMENT OF VICE-CHAIR

RESOLVED that Councillor A H Booker be appointed as Vice-Chair of the Parish Council for the ensuing year.

3385. DECLARATION OF ACCEPTANCE OF OFFICE OF VICE-CHAIR RESOLVED that in accordance with the Local Government Act 1972 the Parish Council Chair, Councillor A H Booker read and signed a Declaration of Acceptance of Office before the Parish Clerk.

3386. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors J Marriott, R W Marriott and L Thomas.

3387. DECLARATION OF MEMBERS INTERESTS

Councillors I F Barlow, P J Hemsley, S Hinds and L Hartshorne declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 3398 refers).

3388. MINUTES RESOLVED that the Minutes of the meeting of the Parish Council held on 11 March 2020 be confirmed as a correct record and signed by the Chair.

3389. ITEMS IN EXCLUSION

There were no items to be taken in exclusion.

3390. ACCOUNTS FOR PAYMENT

The Responsible Financial Officer presented for information, details of receipts and payments to 13 May 2020 which showed an overall balance of £118,109.35. The bank reconciliation could obviously not be signed but the Responsible Financial Officer had circulated a copy to every member by email.

The Responsible Financial Officer reported that the Community Centre staff were currently on the Government's Job Retention Scheme and that the Community Centre had received a £10k support grant from the Government. As a result therefore, it was agreed that the monthly grant payment to the Centre be not made in May and that the decision be kept under review on a month by month basis.

Accounts due for payment and details of income received were presented and it was agreed that payments be authorised as detailed below:

Date	Payee	Details	Method	Amount	VAT
01.04.20	Staff Salaries	March	BACS	£1,675.13	£0.00
08.04.20	HMRC	PAYE	BACS	£654.20	£0.00
08.04.20	NEDDC	Cemetery Maintenance	BACS	£12,717.02	£2,119.50
08.04.20	NW Systems	CCTV Maintenance contract	BACS	£2,946.00	£491.00
08.04.20	Water Plus	Pavilion	DD	£8.69	£0.00
08.04.20	Eon	Pavilion	DD	£30.00	£1.42
08.04.20	NEDDC	Trade Waste	BACS	£561.34	£0.00
08.04.20	NEDDC	Uncontested Election	BACS	£1,701.18	£0.00
08.04.20	NEDDC	Contested Election	BACS	£5,369.41	£0.00
08.04.20	G Birch Assoc	Barnes Park Project	BACS	£4,000.00	£0.00
14.04.20	NEDDC	Dog Bins	BACS	£835.38	£139.23
14.04.20	Eon	Park Lighting	BACS	£56.42	£2.69
20.04.20	Make Consulting	Barnes Park Project	BACS	£4,440.00	£0.00
23.04.20	J Taylor	Annual Audit Fee	BACS	£175.00	£0.00
01.05.20	Staff Salaries	April	BACS	£1,675.13	£0.00
01.05.20	HMRC	PAYE	BACS	£647.23	£0.00
04.05.20	Community Centre	Grants and Room Hire	BACS	£2,000.00	£0.00
08.05.20	Water Plus	Pavilion	DD	£8.69	£0.00
08.05.20	Eon	Pavilion	DD	£30.00	£1.42
04.05.20	G Birch Assoc	Barnes Park Project	BACS	£800.00	£0.00
13.05.20	R Ackrill	Expenses - Zoom	BACS	£14.39	£2.40
13.05.20	Mace Main Amstad	Bus shelter seating	BACS	£702.00	£0.00

RESOLVED to (a) note the report;

(b) agree the bank reconciliation and the summary of receipts and payments to 13 May 2020; and

(c) approve the payment of accounts as detailed above; and

3391. REVIEW OF STANDING ORDERS

The Clerk reported that the Council's Standing Orders needed to be revised in order to take account of the provisions of the Local Authority (Coronavirus) Flexibility of Local Meetings Regulations which came in to effect on 8 April 2020. It was agreed therefore

that consideration of the Council's Standing Orders be deferred until the next meeting of the Parish Council to allow the changes to be made.

RESOLVED to defer the re-adoption of the Parish Council's Standing Orders until the next Parish Council meeting.

3392. REVIEW OF FINANCIAL REGULATIONS

The Clerk requested that the Parish Council review its Financial Regulations. No changes were recommended.

RESOLVED to re-adopt the Parish Council's Financial Regulations.

3393. REVIEW OF THE PARISH COUNCIL'S RISK ASSESSMENT

The Clerk reported on the review of the Parish Council's risk assessment. The assessment had been amended to take account of the risks presented by the Coronavirus pandemic.

RESOLVED to approve the Parish Council's revised Risk Assessment.

3394. REVIEW OF THE EQUALITIES POLICY

The Clerk presented a new Equalities Policy for approval.

RESOLVED to approve the Parish Council's Equalities Policy.

3395. ADOPTION OF THE GENERAL POWER OF COMPETENCE

The Clerk reported that it was a requirement that the Parish Council adopt the General Power of Competence on an annual basis should it wish to use it at any point. The Parish Council satisfied both the electoral mandate and qualified Clerk requirements.

RESOLVED to adopt the General Power of Competence.

3396. APPOINTMENTS TO GRASSMOOR COMMUNITY CENTRE MANAGEMENT COMMITTEE **RESOLVED to appoint Councillors P J Hemsley, L Hartshorne, S Hinds and J Wood to serve on the Community Centre Management Committee for a four-year period up to the next ordinary Parish Council elections in 2023.**

3397. CHAIR'S ANNOUNCEMENTS

It was reported that the Parish Council's Annual Report would be produced as soon as possible.

3398. GRASSMOOR COMMUNITY CENTRE

The Clerk reported that the Community Centre had closed around the time of the Government lockdown. All staff had been "furloughed" apart from the Centre Manager, although they currently remained on 100% salary. It was pleasing to report that the

Centre had received a £10k Business Support Grant from the Government and had also received a Business Rates break. Overall, the Centre was in a reasonably healthy financial position, but this would be kept under regular review.

The Centre was currently being used as a community collection point for donations of food and games.

It was difficult to anticipate when the Centre would re-open given the nature of the majority of activities which take place in the building. The position was however, being kept under review.

It was noted that the Centre's boilers were due for a service and the Clerk agreed to discuss this with the Centre Manager.

The closure of Centre had meant that the official opening of the Bryan Garbutt Room had been postponed. The Clerk had been in touch with Bryan's family and the event would be re-arranged to a future date.

RESOLVED to note the report.

3399. BARNES PARK

The Clerk reported that he and the Responsible Financial Officer had discussed the issue of Alan Ward returning to work. The suggestion would be discussed with Alan and there was no suggestion that he should be forced to return to work should he not feel comfortable in doing so. It was also agreed that this should be risk assessed.

The Clerk reminded the Parish Council that it had previously been agreed that if no further quotes were received, Mounsey's be asked to undertake the cleaning of the war memorials. It was agreed that Mounsey's be asked to clean the Barnes Park War Memorial with the cleaning of the Winsick Park Memorial being deferred at this stage.

It was reported that the plaque at the base of tree planted for Jack Parrott had been damaged it was by the District Council whilst grass cutting. The Clerk was taking the matter up with the District Council.

The Clerk advised the Parish Council that following the works to repair the Park gates, it had been the intention to have the gates and fencing repainted. It was suggested that this work could be undertaken by the Park Attendant and the Parish Council's Handyperson.

RESOLVED to (a) note the report;
(b) approve that the cleaning of the Barnes Park War Memorial be undertaken by Mounsey's and the cleaning of the Winsick Park memorial be deferred; and
(c) arrange for the Park gates and fencing to be painted.

3400. CCTV

The Clerk reported that as a result of the current circumstances, the work to repair the two faulty cameras had not been undertaken and it was unclear as to when this would

be possible. All the remaining cameras were currently working. It was noted that CCTV footage relating to a collision between a car and bike had been provided to the Police.

RESOLVED to note the report.

3401. MILL LANE ALLOTMENTS

There were no matters relating to Mill Lane Allotments to report.

RESOLVED to note the report.

3402. GILL LANE ALLOTMENTS

There were no matters relating to Gill Lane Allotments to report.

RESOLVED to note the report.

3403. GRASSMOOR LAGOONS

It was reported it had been hoped that a decision would have been made in April regarding the fencing around part of the Lagoons that would allow full public access. However, owing to the current situation, no decision had been made.

Councillor L Hartshorne reported that the owner of the former training centre at Corbriggs had offered the Parish Council the old pit wheel for possible relocation to the Country Park. The Parish Council were reminded that this had been looked into several years ago and it was not considered feasible on cost grounds owing to the inaccessible current location of the wheel. It was possible however, that grant funding may exist to have the wheel relocated as a heritage project. The Clerk agreed to investigate.

RESOLVED to note the report.

3404. BIG LOCAL

There were no matters relating to Big Local to report.

RESOLVED to note the report.

3405. BARNES PARK PROJECT

The Clerk reported that the Sport England grant application had been submitted and acknowledged.

As previously agreed, the Clerk had applied to the Secretary of State for Housing, Communities and Local Government for permission to take out a loan with the Public Works Loans Board. The Department had come back to the Parish Council with comments and requests for further information. The Clerk was confident the Parish Council could respond positively to all the requests with the exception of the section relating to consulting with the local community regarding any potential precept increases to cover the costs of any loan repayments. The issue of loan repayments

had been mentioned previously, but the wording required by the Department was very specific. The Clerk reported that he had tried to discuss this with the officer dealing with the application but had had no response to his emails or phone calls.

In consultation with the Chairman therefore, the Clerk had undertaken a consultation exercise which had been publicised on the Parish Council's website and Facebook page. To ensure that every household had the opportunity to participate in the consultation, he had also arranged for the County Council to deliver a letter to each household in the Parish advising them of the consultation.

The Clerk reported that the business case and project plan had been submitted to Grassland Hasmoor Futures, the new LTO. As it was a new LTO, a separate funding approval was required for the project. The LTO had responded with a series of queries and questions on the business case which had been addressed and a revised document re-submitted. The LTO had come back with some additional points and these were to be discussed at a virtual meeting on 14 May 2020.

The Clerk reported that he had circulated the draft conditions for accepting the Big Local grant for the project. These would be the subject of further discussions with the LTO.

RESOLVED to (a) note the report; and
(b) retrospectively approve the actions of the Clerk in undertaking the consultation exercise regarding the application for a PWLB loan.

3406. HANGING BASKETS

The Clerk reported that the company who usually undertook the testing of the lamp columns had been unable to do so owing to the coronavirus. Plantscape, the suppliers of the hanging baskets had offered to undertake the tests at a cost of £10 per column. The Clerk had authorised that the tests be undertaken in order that the baskets could be put up as soon as possible.

RESOLVED to note the report.

3407. PLANNING MATTERS

Application No.	Description	Comments/objections/material considerations
20/00058/FL Woodleigh Garage, North Wingfield Road Mr J Elliott	Construction of 3 business units	The District Council had refused this application.
20/00069/FLH 307 North Wingfield Road	Removal of boundary wall and creation of hardstanding	The District Council had approved this application.

Mr A Docherty		
20/00281/NMA Barnes Park Pavilion Grassmoor, Hasland and Winsick Parish Council	Revised plans for Community Hub	The Parish Council had no objections to this application.
20/00189/DISCON Land to rear 109-247 Mansfield Road, Hasland Persimmon homes Limited	Discharge of conditions	The District Council had approved this application.
20/00181/TPO 2 Hazlehurst, Churchside Mr D Wheatcroft	Application to crown reduce to a height of 10m and spread of 6m a sycamore tree	The District Council had refused this application.
20/00172/FLH 131 North Wingfield Road Ms Z Andrews	Single storey extension to front with two storey extension to rear and creation of new opening to first floor west elevation	The District Council had approved this application.
20/00198/OL Former Highways Storage Yard, North Wingfield Road Derbyshire County Council	Application with all matters reserved for outline permission to construct eight houses	This application had been withdrawn.
20/01230/OL The Old Coal Yard	Varying of conditions	The District Council had approved this application.
20/00104/FL	Change of use to beauty	The District Council had

9 Dymond Grove Miss S Beighton	salon	approved this application.
20/00305/FLH 20 Birkin Lane Mr A Baston	Two storey extension	The Parish Council had no objections to this application.

3408. GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL ACCOUNTS 2019/20 – GOVERNANCE

The Responsible Financial Officer reported on governance arrangements for the Parish Council Accounts for 2019/20. The arrangements were approved, and it was agreed that the appropriate documentation be published on the website.

RESOLVED to (a) approve the governance arrangements; and
(b) publish the appropriate notices on the website.

3409. GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL ACCOUNTS 2019/20 – STATEMENT OF ACCOUNTS

The Clerk and the Responsible Financial Officer reported on the Parish Council Accounts for 2019/20. It was agreed that the Chair and the Clerk be authorised to sign the Statement of Accounts and Annual Return for submission to P K F Littlejohn LLP. The Parish Council also noted and agreed the revised Asset Register.

RESOLVED to (a) approve the Parish Council Accounts for 2019/20;
(b) authorise the Clerk and the Chair to sign the Annual Return and Statement of Accounts; and
(c) approve the Parish Council’s asset register.

3410. EXCLUSION OF THE PUBLIC RESOLVED that under Section 1(20) Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Parish Council) on the grounds that it involves the likely disclosure of exempt information as defined in the following summary of proceedings.

3411. EXEMPT MINUTES RESOLVED that the Exempt Minutes of the meeting of the Parish Council held on 11 March 2020 be confirmed as a correct record and signed by the Chair.

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Chair