

MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 13 November 2019 at the Grassmoor Community Centre.

PRESENT

P J Hemsley (in the Chair)

Councillors I F Barlow, A H Booker, J Hartshorne, L Hartshorne, S Hinds, J Marriott, R W Marriott, L Thomas and J Wood.

Also in attendance: County Councillor N Barker.

One member of the public was in attendance.

PUBLIC PARTICIPATION

No matters were raised by members of the public.

POLICE/PARISH LIAISON

There were no matters relating to policing raised.

COUNTY COUNCIL MATTERS

Concern was expressed that the speed limit sign near the South Yorkshire Housing development on North Wingfield Road was still not working despite the problem having been reported by both the Clerk and Councillor Barker. Councillor Barker agreed to take the matter up again with the County Council.

Problems of vehicles parking outside the Chapel were reported and also near the School and on Norfolk Avenue near the junction with North Wingfield Road. Councillor Barker agreed to take these matters up with the County Council with a view to having double yellow lines in the problem areas.

Councillor Barker also agreed to liaise with fellow County Councillor Wright regarding the poor condition of the grass verges on Broom Drive and also the grassed area at the junction of Broom Drive and Whitmore Avenue.

DISTRICT COUNCIL MATTERS

No matters were raised.

3262. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors E A Hill.

3263. DECLARATION OF MEMBERS INTERESTS

Councillors I F Barlow, P J Hemsley, S Hinds and L Thomas declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 3268 refers). Councillor R W Marriott declared a pecuniary interest in the same item as an employee of the Community Centre.

3264. MINUTES RESOLVED that the Minutes of the meeting of the Parish Council held on 9 October 2019 be confirmed as a correct record and signed by the Chair.

3265. ITEMS IN EXCLUSION

There were no matters to be taken in exclusion.

3266. ACCOUNTS FOR PAYMENT

The Responsible Financial Officer presented for information, details of receipts and payments to 13 November 2019 which showed an overall balance of £131,248.31 and also the bank reconciliation to the same date. Councillor J Hartshorne signed copies of both documents.

Accounts due for payment and details of income received were presented and it was agreed that payments be authorised as detailed below:

Date	Details			TOTAL	VAT Inputs
01.11.19	Staff Salaries	October	BACS	£1,701.97	£0.00
01.11.19	HMRC	PAYE	BACS	£660.20	£0.00
13.11.19	PFK	Audit Fee	BACS	£480.00	£80.00
13.11.19	Derbyshire County Council	Pavilion Project Fees	BACS	£6,000.00	£0.00
13.11.19	Buster Marquees	Remembrance Sunday	BACS	£372.00	£77.50
13.11.19	GCC	Grant & Room Hire	BACS	£2,062.50	£0.00
13.11.19	DUWC	Donation	BACS	£500.00	£0.00
13.11.19	J Eaton (Bugler)	Remembrance Sunday	BACS	£40.00	£0.00
13.11.19	R Ackrill	Remembrance Sunday expenses	BACS	£39.00	£0.00
13.11.19	NEDDC	Trade Waste	BACS	£534.56	£0.00
13.11.19	NEDDC	Park Lights	BACS	£31.20	£5.20
13.11.19	A Ward	Refuse Bags	BACS	£9.95	£1.65
13.11.19	Heathscapes	Gill Lane Hedging	BACS	£96.00	£16.00
13.11.19	Kays Electronics	Remembrance Sunday	BACS	£28.00	£4.67
13.11.19	Netwise	Website Development	BACS	£914.00	£0.00
13.11.19	Unity Trust Bank	Bank Charges	BACS	£0.30	£0.00
15.11.19	Water Plus	Pavilion Water	DD	£12.09	£0.00
25.11.19	Eon	Pavilion Electricity	DD	£20.00	£0.95

The following virements between budgets were agreed:

- £115.00 from the Courses and Subscriptions budget to the Remembrance Sunday budget.
- £500.00 from the Newsletter budget to the Donations budget.

RESOLVED to (a) note the report;

(b) authorise Councillor J Hartshorne to sign the bank reconciliation and the summary of receipts and payments to 13 November 2019;

(c) approve the payment of accounts as detailed above; and

(d) approve the virements between budgets as detailed above.

3267. CHAIR'S ANNOUNCEMENTS

The Chair reported that the next meeting of the District and Parish Council Liaison Business meeting was to be held on 25 November 2019 at 5.00pm and that, at the request of the Parish Council, policing had been included as an agenda item. It was also agreed that the allocation of section 106 funding be requested to be a future agenda item.

3268. GRASSMOOR COMMUNITY CENTRE

The Clerk reported that the cheapest quote for the Bryan Garbutt Room sign he had received so far was £179.50. It was agreed that J S Trophies be approached to see if they could supply the sign at a cheaper cost.

It was noted that the Community Cinema was continuing to prove popular and future events were planned. The promotional leaflets were in the process of being delivered to households in Grassmoor.

RESOLVED to note the report.

3269. BARNES PARK

The Clerk reported that Independent Playground Inspections Limited had recently undertaken the annual inspection of the equipment in Barnes Park and Winsick Park. Minor remedial works were required which the District Council were currently costing. New signage for the play equipment would also be required.

The Clerk had spoken to the Cricket Club regarding the issue of cricket netting and they had agreed to look at the types of netting available and potential sources of funding.

With regard to the ownership of the Parks, the Clerk had found details in the Parish Council minute books of the transfer of both parks to the Parish Council. He had asked Chesterfield Borough Council and a local solicitors if they held the deeds. A response was awaited.

The Clerk reported that hopefully, Littlewood's would be undertaking the repairs to the Park gates in the near future.

It was reported that water was standing on the paved area around the war memorial in Barnes Park. The Clerk would ask the District Council to look at how the problem could be solved.

RESOLVED to (a) note the report;
(b) agree to undertake the necessary works identified as part of the annual playground inspection; and
(c) ask the District Council to look at the drainage problem with the war memorial.

3270. CCTV

The Clerk reported that he had requested that NW Systems come out to look at the camera on John Singh's. The camera on the Doctors path was also currently not working, although this may require simply turning on and off. If the problem was more serious the Clerk would report it to NW Systems. More footage had been provided to the Police on incidents in the village.

RESOLVED to note the report.

3271. MILL LANE ALLOTMENTS

There were no matters relating to Mill lane Allotments to report.

RESOLVED to note the report.

3272. GILL LANE ALLOTMENTS

The Clerk reported that he had written formally to Gill Lane Allotments regarding the complaints about bonfires.

RESOLVED to note the report.

3273. GRASSMOOR LAGOONS

The Clerk reported that he had written to the County Council regarding the fencing, seating and the original car park at Corbriggs and a response was awaited.

RESOLVED to note the report.

3274. BIG LOCAL

There were no matters relating to Big local to report.

RESOLVED to note the report.

3275. BARNES PARK PROJECT

The Clerk reported that Make Consulting had advised that tenders for the modular project would be issued on 15 November allowing a three-week turnaround with a closing date of 6 December 2019. The tenders would need to be checked for compliance and design suitability. The lowest tender price may not be the most suitable design option. A special meeting of the Parish Council may need to be held to approve the design and tender acceptance, depending on the timing.

Once the tender process had been completed the business case, planning issues and funding proposals could be completed and submitted to Big Local. An update had been provided for the Big Local Board meeting.

RESOLVED to note the report.

3276. EXTERNAL AUDITORS REPORT 2018-19

The Responsible Financial Officer reported that the Parish Council's External Auditor had approved the accounts for 2018-19 and had no issues to raise. The Parish Council thanked the Responsible Financial Officer for his work on the accounts.

RESOLVED to note the report.

3277. BUDGET 2020-21

The Clerk and the Responsible Financial Officer reported on the position in respect of the Parish Council's budget and precept for 2020-21. Members were reminded that 2020-21 the Government grant funding would reduce to zero meaning that the Council would be financially self-sufficient. This also meant that the Council's income had reduced by around £4,200 before any inflationary or new budget pressures were added.

The Clerk referred to the following items which had been raised during the past year for which budgetary provision would be required.

Item	Amount	Comment
New Bus Shelter	£5,850	Committed. £3,000 in reserves, balance of £2,850 to be identified
War memorial cleaning	£4,500	Estimated, one-off expenditure
Website maintenance	£ 400	Annual payment
Barnes Park/Winsick Park	£1,500	Legal fees re ownership. One-off expenditure
Barnes Park Pavilion Project	£3,000	Potential loan repayment – to be funded from within existing Park improvement budgets
VE Day	£1,000	Suggested one-off expenditure
Total	£16,250	

The above did not include any provision relating to the Parish Council's adoption of the climate change emergency resolution or the potential to increase the funding for the Derbyshire Unemployed Worker's Centre above £500. There was potential however, for the latter to be part funded by Big local.

The Clerk and the Responsible Financial Officer would look at the budget in more detail for consideration at the December Parish Council meeting.

RESOLVED to note the report.

3278 PARISH COUNCIL WEBSITE

The Clerk reported that the new website was currently live although he had not publicised it as yet. The website had agendas and minutes covering the last three years and earlier material would be added as time permitted.

It was agreed that Parish Councillor's photographs be added to the website along with email addresses. The website had an events section to which community events could be added. The Parish Council wished to place on record their thanks to Rob Whitehead for providing the background photographs for the website. It was agreed that the Clerk should publicise the new website.

RESOLVED to (a) publicise the new website; and
(b) agree to include Councillors photographs and email addresses on the website.

3279. BUS SHELTER – NORTH WINGFIELD ROAD/NORFOLK AVENUE

The Clerk reported that the cost to the Parish Council of providing the new bus shelter based on a 50% grant from Derbyshire County Council was £5,850. It was agreed to ask County Councillors Barker and Wright if they could part fund the shelter from their Members Community Leadership Fund.

RESOLVED to (a) note the report; and
(b) to ask County Councillors Barker and Wright if they could part fund the shelter from their Members Community Leadership Fund.

3280. REMEMBRANCE SUNDAY – 10 NOVEMBER 2019

The Clerk reported that the Remembrance Sunday Service had gone well and been well attended. The background music had proved successful. It was agreed that the Park Attendant be paid an additional four hours for his excellent work in cleaning the area around the war memorial. The collection had raised £90.02 and it was agreed that this be made up to £100.00.

It was suggested that for future years, the Park gates could be decorated with poppies. It was agreed that the Parish Council's congratulations be passed on to the Chapel for the poppy display on the front of the building.

The Clerk reported that he was seeking quotes for the cleaning of the war memorials in both Barnes Park and Winsick Park. He had received an informal quote for the cleaning of the Barnes Park memorial of £2,500.00. It was noted that some of the lettering on the Barnes Park memorial may need replacing.

RESOLVED to pay the Park Attendant an additional four hours pay for the clearing of the war memorial.

3281. COMMUNITY SPEED WATCH

The Clerk reported that the Police would arrange appropriate training for volunteers once they had been identified. Councillors S Hinds and J Wood agreed to volunteer. It was agreed that volunteers be sought from the local community via the website and the Facebook page.

RESOLVED to (a) note the report;
(b) note that Councillors Hinds and Wood had volunteered to be part of the scheme; and
(c) seek further volunteers from the community via the website and Facebook.

3282. VE DAY 2020

The Clerk reported that the VE Day Working Group had met on 6 November to consider ideas to celebrate VE Day in 2020. Ideas suggested was a children's VE themed party held at the School and a "Fun Day" in the Park with a 1940's style band. The possibility of staging a wheel barrow race or fun run would also be investigated. The Clerk agreed to circulate details of the merchandise available to all Parish Councillors. It was also suggested that bunting be purchased to be put up along the main road.

RESOLVED to note the report.

3283. CLIMATE CHANGE EMERGENCY

The Clerk reported that the Climate Change Working Group had met on 21 October and a copy of the notes of the meeting had been circulated with the Parish Council papers. The Working Group had identified some internal and external factors which the Parish Council could either directly or indirectly influence or change. In terms of the next steps, the Working Group proposed the following actions;

- Dedicated Climate Change Section to be included on the new PC Website
- Carbon Footprint Calculator to be circulated and detailed on the PC Website
- To seek "specialist" advice on how to develop approach
- Following this advice, to establish a wider community based group to develop action plan for change. This should include the Primary School
- To look at options for cleaner more sustainable heat and lighting sources for the Community Centre and also options for funding

RESOLVED to (a) note the report; and
 (b) agree the next steps detailed above.

3284. PLANNING MATTERS

Application No.	Description	Comments/objections/material considerations
19/00862/FL 229 Mansfield Road Mr J Whitehead	New rear entrance and conservatory	This application had been approved by the District Council.
19/00930/FL The Croft, Mansfield Road, Mile Hill Mrs L Booth	Retention of chalet in connection with Swim 1-2-1	The Parish Council had no comments to make on this application.
18/01045/FL The Croft, Mansfield Road, Mile Hill Mrs L Booth	Appeal Decision re Swim 1-2-1	The Planning Inspectorate had allowed the appeal therefore planning permission was granted.

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Chair