

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 17 September 2018 at the Grassmoor Community Centre.**

**PRESENT**

Councillor A H Booker (in the Chair)

Councillors I F Barlow, B Garbutt, L Hartshorne and R W Marriott.

Three members of the public were in attendance.

**PUBLIC PARTICIPATION**

Three members of the public attended the meeting to ask the Parish Council what arrangements it was proposing to commemorate the 100<sup>th</sup> anniversary of the end of the First World War. (See Minute no. 2989).

**POLICE/PARISH LIAISON**

The Clerk reported that the local man referred to at the last meeting had been identified on CCTV as the person responsible for making threats to kill and had been sentenced to seven months in prison and given a five year exclusion zone of fifty yards from the witnesses property. Rykneld had been advised to take civil action if these conditions were breached. The witness had endured several months of intimidation and it was agreed that the Parish Council should write to the witness to thank her for evidence without which the annoyance of other people would be on-going.

It was noted that PCSO Molloy was no longer working in Grassmoor and was unlikely to be replaced in the near future. PC Coates was also currently off work. Any correspondence should therefore be addressed to PC Gough.

**COUNTY COUNCIL MATTERS**

There were no matters relating to the County Council to report.

**DISTRICT COUNCIL MATTERS**

Councillor R W Marriott reported that good progress was being made with the redevelopment of the housing on Broom Drive.

**2991. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Mrs A Browne, M Grayling, E Grant, Mrs P J Hemsley, Mrs E A Hill and Mrs L Thomas.

**2992. DECLARATION OF MEMBERS INTERESTS**

Councillor I F Barlow declared a personal interest in the item relating to Grassmoor Community Centre as a member of the Community Centre Management Committee

(Minute no. 2997 refers). Councillor R W Marriott declared a pecuniary interest in the same item as an employee of the Community Centre.

**2993. MINUTES RESOLVED** that the Minutes of the meeting of the Parish Council held on 18 July 2018 be confirmed as a correct record and signed by the Chairman.

**2994. ITEMS IN EXCLUSION**

There were no matters taken in the exempt part of the agenda.

**2995. ACCOUNTS FOR PAYMENT**

The Responsible Financial Officer presented for information, details of receipts and payments to 31 August 2018 which showed an overall balance of £97, 684.71 and also the bank reconciliation to the same date. Councillor B Garbutt signed copies of both documents.

Accounts due for payment and details of income received were presented and it was agreed that payments be authorised as detailed below:

<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Method</b>	<b>TOTAL</b>	<b>VAT Inputs</b>
12.09.18	Grassmoor Community Centre	Grant	BACS	£2,000.00	
12.09.18	PKF Littlejohn	Audit	BACS	£480.00	£80.00
12.09.18	NW Security	CCTV Reps	BACS	£478.80	£79.80
12.09.18	A Ward	Refuse Sacks	BACS	£9.95	£1.66
12.09.18	Eon	Pav elect	DD	£43.00	£2.04
12.09.18	Water Plus	Pav Water	DD	£5.34	
12.09.18	HMRC	PAYE	BACS	£474.48	
12.09.18	R Ackrill	Wages	BACS		
12.09.18	J S Marriott	Wages	BACS		
12.09.18	A Ward	Wages	BACS		
12.09.18	GBA Consultants	Consultancy Park	BACS	£1,600.00	
12.09.18	GBA Consultants	Consultancy Park	BACS	£1,200.00	

A bank transfer from the capital account and the current account of £15k was agreed.

The Responsible Financial Officer reported that the Parish Council's insurance policy was due for renewal. Came and Company had quoted £3,778.62 for a three-year agreement. The Parish Council agreed to accept this agreement.

**RESOLVED** to (a) note the report;  
 (b) authorise Councillor B Garbutt to sign the bank reconciliation and the summary of receipts and payments to 31 August 2018;  
 (c) approve the payment of accounts as detailed above; and

(d) agree that the Parish Council enter into a three-year agreement with Came and Company with an annual renewal premium of £3,778.62.

#### **2996. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reported that the District and Parish Council Liaison event was to be held on Friday 19 October 2018.

The County Council had written to the Parish Council to advise that they had withdrawn the proposals for budget reductions relating to the School Crossing Patrol Service.

**RESOLVED** to note the report.

#### **2997. GRASSMOOR COMMUNITY CENTRE**

The Clerk reported that a meeting of the Management Committee had been held on 10 July 2018. Several maintenance issues had been raised including the replacement of hand driers. The new cooker had now been installed along with the new deep fryer. The annual boiler check was to be arranged and the fire alarm checks had been undertaken by Crown Fire Services. The Centre Manager was producing a list of the various contracts and the expiry dates for the Management Committee. The hall floor had been re-varnished. The toilets of the Hall would have new grab rails fitted.

The new shed had now been erected. The outside rails in the car park had been partly painted and would be finished in the near future. The cycle rails had been removed to make more room for mobility scooters. An alternative location for the cycle rails was being explored.

The internal information board was now in place and the area around the CCTV room and the current Police noticeboard would be decorated. The Parish Council would take over the Police noticeboard.

The Management Committee had asked the Centre Manager to look at the Centre's use of single use plastics. The Secretary was looking at a new bank account as Nat West Bank had advised that the current account was not the correct account for the charity.

**RESOLVED** to note the report.

#### **2998. BARNES PARK**

The Clerk reported that the District Council were unable to attend the meeting. They had however, confirmed that, owing to problems with the machinery, they had used cylinder mowers to cut the grass. Cylinder mowers cut the grass finer and lower which had resulted in greater quantities of cuttings being left on the Park. The Parish Council were still concerned over the grass cutting regime and the amount of cuttings when compared to other local parks. Councillor R W Marriott agreed to discuss the matter in more detail with the District Council. Concern was also expressed over the condition of

the football pitch which was in need of reseeding in places. The Clerk agreed to take this up with the District Council.

There had been an attempted break-in at the Pavilion the previous week. Shutters had been partly damaged but nothing had been taken.

The trunk of the tree which had been cut down had not yet been removed and had been moved to block the path. The Clerk had already asked Philip Heath to remove the trunk as soon as possible. Two other trees needed to be taken down as they were dying and the Clerk had arranged for Mr Heath to undertake this work.

The Park Attendant had reported that 34 Durham Avenue had held a party recently and bottles, cans and foodstuffs had been thrown in to the Park. The Clerk was asked to contact the occupiers to ask that the problem should not be repeated.

Parking continued to be a problem near the main park gates. The Parish Council did not however, feel that collapsible barriers were a practical solution to the problem and it was agreed that the position be monitored.

Big Local had requested the Parish Council's permission to hold skate park training in the Spring of 2019. The Parish Council agreed to the request.

The Park Attendant had reported that the dog bin on the Birkin Lane side of the Park was broken and in need of replacement. It was agreed to replace the bin.

The Clerk reported that he had received emails from three residents of Durham Avenue expressing concern that cricket balls were regularly being hit in to their gardens, damaging their properties and putting them and their children at risk of serious injury. The Clerk reminded the Parish Council that this issue had been raised on several occasions in the past. The Parish Council's insurers had been consulted at the time and were happy for cricket to continue to be played provided the matter was risk assessed and reviewed annually. The risk assessment was reviewed each year at the AGM. It was noted that none of the residents wanted cricket not to be played in the Park. They were however, wanting preventative measures taken, such as the introduction of netting to prevent balls entering gardens.

The Clerk advised the Parish Council that netting had been considered previously but was not considered to be a practical solution to the problem. The Cricket Club were of the view that such netting would not be high enough to prevent balls being hit over it. It was also likely that the netting would need to be permanent which would not be acceptable to the residents.

The redevelopment of the Pavilion however, provided an opportunity for the issue and potential solutions to be reviewed. With this in mind, the Clerk proposed to discuss the matter with the Council's insurers to get their up to date views. He also proposed to look at potential barriers such as permanent or removable netting or the planting of for instance, quick growing leylandii and he would consult with the Cricket Club to obtain their views on the potential solutions. He would also check that the Cricket Club were

still using the wicket furthest away from the properties for senior matches as agreed when the matter had been raised previously. The Clerk would advise the residents of the Parish Council's proposed plan of action to deal with the matter.

It was also noted that there had been issues in the past with cricket balls being hit across North Wingfield Road. The Clerk would check to see if there were any gaps in the hedging that needed to be filled and if so, would ask the District Council to plant some appropriate shrubs.

The Clerk reported that the new lock for the pedestrian gate had been purchased and would be fitted as soon as possible by the Handyperson. Gate restrictors to prevent bikes being taken through the gate would cost £425.00 plus installation. It was agreed not to introduce a restrictor at present, but to monitor the position once the new lock was fitted.

It was noted that Western Power would be accessing the Park at some point in the near future to cut back trees near overhead power cables.

- RESOLVED** to (a) note the report;
- (b) ask the District Council to look at the condition of the football pitch;
  - (c) write to the occupiers of 34 Durham Avenue regarding the bottles, cans and foodstuffs being thrown in to the Park;
  - (d) agree to Big Local providing skatepark training in Barnes Park;
  - (e) place an order for a new dog bin;
  - (f) note that the Clerk had arranged for two additional dead trees in the Park to be removed by Philip Heath;
  - (g) liaise with the Council's insurers regarding the issues raised by local residents relating to cricket;
  - (h) look at potential options for preventing cricket balls being hit in to neighbouring properties; and
  - (i) check the North Wingfield Road boundary for gaps in hedging and ask the District Council, if necessary, to plant appropriate shrubs.

## **2999. CCTV**

The Clerk reported that NW Systems had looked in to the problems with the cameras on the Boot and Shoe and Paul's Meats. The problem with the camera on Paul's Meats had been rectified by the installation of a new power supply at a cost of £24.00.

The Boot and Shoe camera however, was not repairable. To replace with a like for like PTZ camera would cost £3,200.00. The cost of a static camera however, was £800.00. As this was a busy location, it was agreed that the Clerk place an order for two static cameras to provide good coverage of the area. Static cameras could be mounted at a lower level which would reduce the cost of future maintenance.

The Clerk reported that he had provided the Police with footage of three incidents to assist with investigations.

**RESOLVED** to (a) note the report;  
(b) place an order with NW Systems for two static cameras to replace the failed PTZ camera on the Boot and Shoe.

### **3000. MILL LANE ALLOTMENTS**

The Clerk circulate details of the winners of the Best Kept Allotment Awards which had been sponsored by the Parish Council and judged by Councillors Barlow and Garbutt. The Parish Council wished to place on record its thanks to Councillor Barlow and Councillor Garbutt for their work in respect of the Allotments.

**RESOLVED** to note the report.

### **3001. GILL LANE ALLOTMENTS**

The Clerk reported that following a request from Mrs Lowe, he had arranged for the hedging to the rear of her property to be cut back by Philip Heath.

**RESOLVED** to note the actions of the Clerk in arranging for the hedging to be cut back.

### **3002. GRASSMOOR LAGOONS**

The Clerk read out a very detailed response from the County Council to the Parish Council's concerns over the position relating to the Lagoons.

The County Council had also responded to the concerns over the future management of the area. The Parish Council were still concerned that they had not been involved in discussions and decisions over the management arrangements. It was agreed that Peter Myers of the Friends of the Country Park Group be invited to attend a meeting of the Parish Council to discuss the proposed arrangements.

Councillor Hartshorne reported that consideration was being given to the installation of a bench in the Park and it was suggested the Parish Council could fully or part fund it.

**RESOLVED** to (a) note the report; and  
(b) invite Peter Myers of the Friends of the Country Park Group to attend a meeting of the Parish Council to discuss the future management arrangements of the Park.

### **3003. BIG LOCAL**

There were no matters relating to Big Local to report.

**RESOLVED** to note the report.

### **3004. BARNES PARK PROJECT**

The Clerk reported that Geoff Birch of GBAL Consultancy Services had been undertaking consultations with all interested parties which included face to face meetings. The response had been mostly positive.

As a result of the consultation, several issues over the design of the proposed Pavilion had been raised. The Cricket Club for instance had concerns over the size of the away changing rooms which did not comply with current size requirements from Sport England which could potentially mean that bids for funding would be unsuccessful. They also had some concerns over the internal layout of the Pavilion and the position of the external shutters.

Consultation with Big Local over the potential to deliver youth activities in the Pavilion had raised some issues. It was considered unlikely that any form of traditional “youth club” type arrangement would be developed as the legislative and safeguarding requirements of such provision was extremely complex and difficult to manage, particularly when done on a voluntary basis. It was felt therefore, that the provision of a specific room as a youth facility could end up being significantly underutilised and it would be better for the space to be for general use or as one larger room also for all users to utilise.

It was hoped to submit the first funding bids in October so there was an urgent need to progress the issue with the plans for the Pavilion. As a result, the Clerk and Mr Birch had met with the Architects to look at the issues raised and to look at potential solutions. Part of the discussion was about the funding of the project and how any funding shortfall could be reduced. The Architect noted that the external shutters as proposed were very expensive and there was potential for savings to be made by changing these. The Architects also considered that one large room would provide a more versatile space. They were currently looking at producing a revised set of plans. This might require further planning permission, but it was not anticipated that it would delay the project. The Clerk and Mr Birch provided Big Local with regular progress reports on the project and they had no concerns to raise.

**RESOLVED** to note the report.

### **3005. REMEMBRANCE SUNDAY**

The Clerk reported on the arrangements for this years’ service which fell on the 100<sup>th</sup> anniversary of the ending of the First World War. Reverend Anderson had agreed to conduct the Service and Jonathan Eaton would play the Last Post and Reveille for a fee of £45.00. Buster Marquees would provide the marquee and chairs for £367.50. The Clerk would order two wreaths and would arrange for a sound system.

As it was the 100<sup>th</sup> anniversary, the Clerk had ordered 6 large poppies which would be put up on the Park gates and Community Centre gates. The Clerk would also look to order some “Tommies” statues.

**RESOLVED** to agree the arrangements for the Remembrance Sunday Service.

**3006. BUS SHELTER**

Following the request at the last Parish Council meeting for a bus shelter on North Wingfield Road near the junction with Norfolk Avenue, the Clerk had made enquiries with the County Council regarding the funding of bus shelters. The County Council did still operate the 50% grant funding scheme. The current estimated cost of a basic shelter was around £8,000.00 with the Parish Council contribution being £4,000.00. Costs may vary according to the specific requirements of the site. It was agreed to consider the matter as part of the budget setting proposals.

**RESOLVED** to consider the request as part of the budget setting process.

**3007. EXTERNAL AUDIT REPORT**

The Responsible Financial Officer reported that the Parish Council had received a clean bill of health from the External Auditor for the 2017-18 accounts.

**RESOLVED** to note the report.

**3008. PLANNING MATTERS**

<b>Application No.</b>	<b>Description</b>	<b>Comments/objections/material considerations</b>
17/00645/OL  Coal Yard, North Wingfield Road  East Midland Strategic Land Ltd	Provision of Offices, Workshop and Storage including parking.	The Parish Council had no comments on this application.

**RESOLVED** to note the report.

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**Chairman**