

MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 9 May 2018 at the Grassmoor Community Centre.

PRESENT

Councillors A H Booker, B Garbutt, L Hartshorne and Mrs P J Hemsley,

County Councillor N Barker also attended the meeting.

Four members of the public were in attendance.

PUBLIC PARTICIPATION

Members of the public attended to thank the Parish Council for their assistance in getting village name signs for Winsick. The signs had finally been put up.

Residents of Winsick were also considering organising a Winsick Festival and were seeking the Parish Council's permission to use the Park for this purpose. The Parish Council had no objections to the proposal providing that the Council were kept apprised of what activities would be held and that public liability insurance be taken out by the organisers.

A member of the public attended the meeting to request that the Parish Council consider changing its mowing arrangements for Barnes Park and Winsick Park to leave some areas with longer grass to encourage more wildlife. The Parish Council agreed to discuss the practicalities of the request with the District Council.

A member of the public also requested details of the current position with regard to the former temporary car park at Corbriggs. The Clerk and Chairman provided an update.

Members of the public also expressed concern over the amount of litter on Kestrel Drive. The Clerk agreed to ask the Streetcleaner to give Kestrel Drive attention.

POLICE/PARISH LIAISON

It was understood that Grassmoor had been allocated a new PCSO. The Clerk agreed to investigate and if correct, invite them to attend the next Parish Council meeting by way of introduction.

2928. APPOINTMENT OF CHAIRMAN RESOLVED that Councillor Mrs P J Hemsley be appointed as Chairman of the Parish Council for the ensuing year.

2929. DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN RESOLVED that in accordance with the Local Government Act 1972 the Parish Council Chairman, Councillor Mrs P J Hemsley read and signed a Declaration of Acceptance of Office before the Parish Clerk.

Councillor Mrs P J Hemsley (in the Chair)

2930. APPOINTMENT OF VICE-CHAIRMAN RESOLVED that Councillor A H Booker be appointed as Vice-Chairman of the Parish Council for the ensuing year.

2931. DECLARATION OF ACCEPTANCE OF OFFICE OF VICE-CHAIRMAN RESOLVED that in accordance with the Local Government Act 1972 the Parish Council Chairman, Councillor A H Booker read and signed a Declaration of Acceptance of Office before the Parish Clerk.

2932. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors I F Barlow, Mrs A Browne, E Grant, M Grayling, Mrs E A Hill, R W Marriott and Mrs L Thomas.

2933. DECLARATION OF MEMBERS INTERESTS

Councillors B Garbutt and Mrs P J Hemsley declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 2939 refers). Mr R Ackrill and Mr J Marriott declared pecuniary interests in the item relating to the Clerk and Responsible Financial Officer's Pay Award 2018 (Minute no. 2951 refers).

2934. MINUTES RESOLVED that the Minutes of the meeting of the Parish Council held on 11 April 2018 be confirmed as a correct record and signed by the Chairman.

2935. ITEMS IN EXCLUSION

There were no matters taken in the exempt part of the agenda.

2936. ACCOUNTS FOR PAYMENT

The Responsible Financial Officer presented for information, the bank reconciliation to 30 April 2018 which showed an overall balance of £141,855.39. Councillor B Garbutt signed a copy of the reconciliation.

Accounts due for payment and details of income received were presented and it was agreed that payments be authorised as detailed below:

Date		Details	Method	TOTAL	VAT Inputs
01.05.18	R Ackrill	Salary	BACS		
01.05.18	J S Marriott	Salary	BACS		
01.05.18	A Ward	Salary	BACS		
09.05.18	Eon	Pavilion Supply	DD	£22.00	£1.04
09.05.18	Water Plus	Pavilion Supply	DD	£9.75	
09.05.18	Community Centre	Grant & Room Hire	BACS	£2,032.50	
09.05.18	J Taylor	Internal Audit Fee	BACS	£150.00	
09.05.18	A Ward	Expenses (Refuse	BACS		

		sacks)			
09.05.18	Cubit Ultrasonic	Lamp Column Testing	BACS	£438.75	
09.05.18	NW Systems	Annual Service Contract	BACS	£2,874.00	£479.00

A bank transfer of funds from the capital account to the current account in the sum of £20k was approved.

RESOLVED to (a) note the report;

(b) authorise Councillor B Garbutt to sign the bank reconciliation to 30 April 2018;

(c) approve the payment of accounts as detailed above; and

(d) to approve a transfer of funds from the capital account to the current account in the sum of £20k.

2937. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

2938. STANDING ORDERS

The Clerk reported on the annual review of the Parish Council's Standing Orders.

RESOLVED to approve the Parish Council's Standing Orders.

2939. FINANCIAL REGULATIONS

The Clerk reported on the annual review of the Parish Council's Financial Regulations.

RESOLVED to approve the Parish Council's Financial Regulations.

2940. RISK ASSESSMENT

The Clerk reported on the annual review of the Parish Council's Risk Assessment. It was agreed that the assessment be reviewed to include reference to the General Data Protection Regulations, detail of safety checks undertaken at the Community Centre, additional mitigation regarding cricket in Barnes Park and the Park Attendant/Streetcleaner's potential collections of sharps.

RESOLVED to approve the Parish Council's Risk Assessment for 2018-19.

2941. GRASSMOOR COMMUNITY CENTRE

The Clerk reported that a storage shed, seven additional lights for the Café area, a printer and PC had been ordered. In addition, the emergency lighting was in need of replacement and it was agreed that ten emergency lights be purchased.

The Centre Manager was in the process of being added to the bank mandate. Once this had been sorted, a debit card would be applied for.

The Clerk reported that the desk rental agreement with Big Local had been renewed.

It was noted that the Brownies would no longer be using the Community Centre as they had moved to the Methodist Church.

RESOLVED to note the report.

2942. BARNES PARK

The Clerk reported that the County Council had a new officer with responsibility for flooding matters. He would contact him as soon as possible.

Councillor A H Booker reported that he hoped between 25 and 30 players would be signing on for pre-season training with Grassmoor Sports. Depending upon numbers, it might be possible to run two teams for the next season.

Concern was expressed over the length of grass in the Park. The Clerk agreed to ask the District Council about the mowing regime in the Park.

RESOLVED to (a) note the report; and
(b) ask the District Council about the mowing regime in the Park.

2943. CCTV

The Clerk had reported the camera at the Boot and Shoe which appeared not to be working to NW Systems who were looking in to the problems.

RESOLVED to note the report.

2944. MILL LANE ALLOTMENTS

It was reported that the Allotment Association had now situated the new container near the entrance. There were currently two vacant plots.

RESOLVED to note the report.

2945. GILL LANE ALLOTMENTS

There were no matters relating to Gill Lane Allotments to report.

RESOLVED to note the report.

2946 GRASSMOOR LAGOONS

There was nothing to report on the Lagoons.

RESOLVED to note the report.

2947. BIG LOCAL

There were no matters relating to Big Local to report.

RESOLVED to note the report.

2948. BARNES PARK PROJECT

The Clerk reported that following the last meeting, he had sought advice from Steve Lee regarding assistance with the funding application process. As a result, Geoff Birch of GBA Limited had been recommended as someone who would be suited to providing assistance. The Clerk, Responsible Financial Officer and Chairman had therefore arranged to meet with Mr Birch on 15 May 2018.

The Clerk was authorised to renew the Parish Council's subscription to Survey Monkey.

RESOLVED to (a) note the report; and
(b) authorise the Clerk to renew the Parish Council's subscription to Survey Monkey.

2949. DOG BINS

The Clerk reported that the Parish Council currently paid for 12 dog bins to be emptied.

RESOLVED to note the report.

2950. NATIONAL RURAL CRIME SURVEY

The Clerk advised Members on the National Rural Crime Survey which could be completed on line.

RESOLVED to note the report.

2951. CLERK AND RESPONSIBLE FINANCIAL OFFICER PAY AWARD 2018

Details of the NJC national pay award for the Clerk and Responsible Financial Officer, which was a contractual arrangement were presented.

RESOLVED to approve the acceptance of national NJC national pay award for the Clerk and Responsible Financial Officer.

2952. DERBYSHIRE LAMP POST POPPY CAMPAIGN 2018

The Clerk reported on the Derbyshire Lamp Post Poppy Campaign for 2018. Poppies could be purchased for a suggested donation of £3 per poppy. Concerns were raised about the fixing of the poppies to the lamp columns. The Clerk agreed to seek further details.

RESOLVED to note the report.

2953. PLANNING MATTERS

Application No.	Description	Comments/objections/material considerations
18/00168/FLH Hornbeam House, Mansfield Road Mr and Mrs Pickles	Replacement front porch with conservatory	This application had been conditionally approved.
18/00357/TPO 3 Hazelhurst, Churchside Dr H Blagnys	Application to prune yew tree	The Parish Council had no objections to this application.
18/00118/FLH 91 Churchside L Busby	Two storey rear extension	This application had been conditionally approved.

RESOLVED to note the report.

2954. GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL ACCOUNTS 2017/18 – GOVERNANCE

The Responsible Financial Officer reported on governance arrangements for the Parish Council Accounts for 2017/18. The arrangements were approved, and it was agreed that the appropriate documentation be published on the website.

RESOLVED to (a) approve the governance arrangements; and
(b) publish the appropriate notices on the website.

2955. GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL ACCOUNTS 2017/18 – STATEMENT OF ACCOUNTS

The Clerk and the Responsible Financial Officer reported on the Parish Council Accounts for 2017/18. It was agreed that the Chairman and the Clerk be authorised to sign the Statement of Accounts and Annual Return for submission to P K F Littlejohn LLP.

RESOLVED to (a) approve the Parish Council Accounts for 2017/18; and
(b) authorise the Clerk and the Chairman to sign the Annual Return and Statement of Accounts

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Chairman