

**MINUTES of the meeting of the GRASSMOOR, HASLAND AND WINSICK PARISH COUNCIL held on 11 April 2018 at the Grassmoor Community Centre.**

**PRESENT**

Councillors I F Barlow, A H Booker, E Grant, Mrs E A Hill, L Hartshorne, R W Marriott and Mrs L Thomas.

Two members of the public were in attendance.

**PUBLIC PARTICIPATION**

There were no matters taken in public participation.

**POLICE/PARISH LIAISON**

It was reported that the drop-in session for residents of the Parish to discuss issues relating to crime and anti-social behaviour with the Police had been held on 26 March in the Community Centre. The event had been relatively well attended and generally well received.

**2912. APPOINTMENT OF CHAIRMAN FOR THE MEETING RESOLVED** that Councillor Mrs E A Hill be appointed as Chairman for the meeting.

Councillor Mrs E A Hill (in the Chair)

**2913. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Mrs A Browne, B Garbutt, M Grayling and Mrs P J Hemsley.

**2914. DECLARATION OF MEMBERS INTERESTS**

Councillors I F Barlow and A H Booker and Mrs L Thomas declared personal interests in the item relating to Grassmoor Community Centre as members of the Community Centre Management Committee (Minute no. 2919 refers). Councillor R W Marriott declared a personal interest in the same item as an employee of the Community Centre. Councillor Mrs E A Hill declared a personal interest in the item relating to Planning Matters (Minute no. 2927).

**2915. MINUTES RESOLVED** that the Minutes of the meeting of the Parish Council held on 14 March 2018 be confirmed as a correct record and signed by the Chairman.

**2916. ITEMS IN EXCLUSION**

There were no matters taken in the exempt part of the agenda.

## 2917. ACCOUNTS FOR PAYMENT

The Responsible Financial Officer presented for information, the bank reconciliation to 14 April 2018 which showed an overall balance of £96,559.06. Councillor R W Marriott signed a copy of the reconciliation.

Accounts due for payment and details of income received were presented and it was agreed that payments be authorised as detailed below:

Date		Details	Method	TOTAL	VAT Inputs
03.04.18	R Ackrill	Salary	BACS		
03.04.18	J S Marriott	Salary	BACS		
03.04.18	A Ward	Salary	BACS		
03.04.18	Mr Earrye	CCTV	SO		
15.04.18	Water Plus	Pavilion Supply	DD	£9.75	
11.04.18	Community Centre	Grant & Room Hire	BACS	£2,032.50	
11.04.18	HMRC	PAYE	BACS	£632.66	
11.04.18	R Ackrill	Expenses (Software)	BACS		
26.04.18	Eon	Pavilion Supply	DD	£22.00	
11.04.18	NEDDC	Dog Waste Bins	BACS	£802.62	£133.77
31.03.18	Unity Trust Bank	Bank Charges	DD	£25.05	
11.04.18	Chubb	Pavilion Fire Extinguishers	BACS	£62.76	£10.46
11.04.18	Eon	Pavilion Supply	BACS	£39.41	£1.88
11.04.18	NEDDC	Trade Refuse	BACS	£509.08	
11.04.18	Yorkshire Water	Pavilion Supply	BACS	£27.89	

The Clerk agreed to confirm the locations and costs of the Parish Council's dog waste bins. It was also agreed that the Clerk look at putting a notice on the bins that they should be used for dog waste only.

**RESOLVED** to (a) note the report;

(b) authorise Councillor R W Marriott to sign the bank reconciliation to 14 April 2018; and

(c) approve the payment of accounts as detailed above.

## 2918. CHAIRMAN'S ANNOUNCEMENTS

It was reported that the Clerk and Responsible Finance Officer were looking in to the implications for the Parish Council of the new General Data Protection Regulations which came in to effect on 25 May 2018.

The District Council and the County Council had been asked to look at the feasibility of introducing additional lighting on the Doctor's path.

Cubic Ultrasonic would be undertaking the light column testing for the hanging baskets during week commencing 16 April.

#### **2919. GRASSMOOR COMMUNITY CENTRE**

The Clerk reported that he, the Centre Manager and the Responsible Financial Officer had met to discuss the spending of the Awards for All and the Members Community Leadership funding and to look at funding priorities for other funding opportunities.

One light for the entrance had been purchased to see if it was suitable. The electrician had fitted the light and it was suitable so the Clerk would purchase an additional seven light fittings.

The Clerk had contacted the Methodist Church regarding the bins and they had agreed not to use them in the future.

The Café had re-opened and was doing well. Concern was expressed that the Grassmoor Hub was distributing free food and the potential impact this may have on local businesses and the Centre. The Centre Manager would look at the potential of obtaining free food for use in the Café. He would also seek to review the website and make more use of the Facebook page and use promotional offers such as loyalty cards.

**RESOLVED** to note the report.

#### **2920. BARNES PARK**

The Clerk reported that the County Council had a new officer with responsibility for flooding matters. He would contact him as soon as possible.

Councillor A H Booker reported that he was in the process of looking for players for the relaunch of the Grassmoor Sports Team next season.

The Clerk agreed to contact the District Council regarding the grass cutting schedule around the Grassmoor Fun Day on 7 July 2018.

**RESOLVED** to note the report.

#### **2921. CCTV**

The Clerk reported that he had recently assisted the Police in providing CCTV footage of another incident. The camera at the Boot and Shoe appeared not to be working and the Clerk had reported the problem to NW Systems for them to investigate.

**RESOLVED** to note the report.

**2922. MILL LANE ALLOTMENTS**

The Allotment Association had requested that the Parish Council sponsor the Best Kept Allotment Competition in the sum of £200.00. The Parish Council agreed to the request.

**RESOLVED** to agree to sponsor the Best Kept Allotment Competition in the sum of £200.00.

**2923. GILL LANE ALLOTMENTS**

There were no matters relating to Gill Lane Allotments to report.

**RESOLVED** to note the report.

**2924 GRASSMOOR LAGOONS**

There was nothing to report on the Lagoons.

**RESOLVED** to note the report.

**2925. BIG LOCAL**

There were no matters relating to Big Local to report.

**RESOLVED** to note the report.

**2926. BARNES PARK PROJECT**

The Clerk reported that the Pavilion planning application had been approved by the District Council on 20 March 2018.

The next steps were for detailed design plans to be drawn up in order that tenders could be obtained for the required work prior to funding bids being produced and submitted. The Clerk expressed concern that, as there was a need to progress the project as soon as possible, he would not have the capacity to undertake the preparatory work for the funding bids and business cases, whilst at the same time undertaking the day to day duties of the Parish Council. It was agreed therefore, that the Clerk look at the options for getting assistance with the funding applications for the project.

The Clerk reported that the designs costs and professional fees for the project were likely to be in the region of 10-15% of the total project costs. The Parish Council would be required to fund these costs as generally, funders would not. The Clerk indicated that these costs would need to be covered from a combination of the use of Section 106 funds, reserves, precept increases or taking out a loan. The Clerk agreed to clarify the level of Section 106 funding available relating to the Hagg Hill development. The Clerk would arrange a meeting with the Architects to discuss how best to manage the professional fees.

It was reported that further correspondence had been received from the member of the public regarding relocating the cricket and football pitches to the Country Park. The member of the public indicated that they would be taking the matter up with the County Council and the local MP. The Clerk agreed to respond to the correspondence.

- RESOLVED** to (a) note the report;  
 (b) look at options for seeking support with funding applications;  
 (c) note the position with regard to the options for funding the projects professional and design fees;  
 (d) arrange a meeting with the Architects to discuss professional and design fees; and  
 (e) respond to the latest correspondence from the member of the public.

**2927. PLANNING MATTERS**

<b>Application No.</b>	<b>Description</b>	<b>Comments/objections/material considerations</b>
18/00064/FL  33 to 43 Chapman Lane  Rykneild Homes	Proposed walling system	This application had been conditionally approved.
18/00066/FL  45 to 55 Chapman Lane  Rykneild Homes	Proposed walling system	This application had been conditionally approved.
18/00235/DISCON  Land rear 2-6 Westhill Lane  South Yorkshire Housing Assoc	Discharge of conditions	The Parish Council had no objections to this application.
17/01337/FL  Barnes Park Pavilion  Grassmoor, Hasland & Winsick Parish Council	Replacement Pavilion	This application had been conditionally approved.

The Clerk reported that Darren Atkinson had thanked the Parish Council for its support of the request to have the land on which the proposed “gateway” building would be situated designated as brown field as opposed to green belt land in the Local Plan

which was currently open for consultation. Mr Atkinson had requested that the Parish Council also write in support of the planning application relating to the entrance site in the same terms. The Parish Council agreed to this request.

**RESOLVED** to (a) note the report; and  
(b) to support the planning application in respect of the entrance building to the former Coal Yard site in that the land should be re-designated brownfield as opposed to green belt land.

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**Chairman**